

AGENDA

Meeting: Melksham Area Board
Place: Seend Community Centre, Rusty Lane, Seend, SN12 6NS
Date: Wednesday 5 June 2019
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Pat Aves, Melksham North
Cllr Hayley Illman, Melksham Central
Cllr Jonathon Seed, Summerham and Seend
Cllr Roy While, Melksham Without South
Cllr Jon Hubbard, Melksham South
Cllr Phil Alford, Melksham Without North

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	Items to be considered	Time
1	<p>Election of the Chairman</p> <p>To appoint a Chairman for 2019/20</p>	7:00pm
2	<p>Election of the Vice-Chairman</p> <p>To appoint a Vice Chairman for 2019/20</p>	7:03pm
3	<p>Appointments to Working Groups and Outside Bodies</p> <p>To note that appointments to outside bodies and working groups for the forthcoming year:</p> <ul style="list-style-type: none"> • Community Area Transport Group (CAT-G) • Melksham Wellbeing Group • Melksham Neighbourhood Plan 	7:05pm
4	<p>Chairman's Welcome, Introduction and Announcements (<i>Pages 1 - 12</i>)</p> <ul style="list-style-type: none"> • Area Board to go single-use-plastic free • Melksham Young People's Awards 2019 • Melksham Campus – May 2019 newsletter • Winter weather • Highway improvements and traffic survey requests • North Wessex Downs walking festival 	7:10pm
5	<p>Apologies for Absence</p>	7:15pm
6	<p>Minutes (<i>Pages 13 - 20</i>)</p> <p>To confirm the minutes of the meeting held on Wednesday 24 April 2019.</p>	
7	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations</p>	

granted by the Standards Committee.

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| 8 | Melksham Tennis Club - future arrangements of the campus tennis courts
Chairman | 7:20pm |
| 9 | Seend Community Led Housing Project <i>(Pages 21 - 22)</i>
Vicky Bodman - Community Housing Project manager Strategic Assets, Wiltshire Council
George Clarke - Seend Community Led Housing Project | 7:30pm |
| 10 | Mental Health Awareness <i>(Pages 23 - 24)</i>
Councillor Phil Alford - Mental Health Champion, Wiltshire Council
Jo Bowerbank - Commissioner, Mental Health Inclusion, Wiltshire Council
Susan Challis - Mental Health Commissioner, NHS Wiltshire Clinical Commissioning Group
Matthew Billingham - Local Area Coordinator – Melksham, Public Health | 7:45pm |
| 11 | Melksham Healthier Communities Project <i>(Pages 25 - 28)</i>
Nikki Foster - Healthier Communities Project Co-ordinator & Emily Edwards - Community Health Trainer for Melksham and Corsham | 8:00pm |
| 12 | Big Pledge 2019 Launch
Video film | 8:15pm |
| 13 | Melksham 800th Anniversary Market Charter Celebrations - September 2019
Adrienne Westbrook - 800 th Anniversary Working Group | 8:20pm |
| 14 | Area Board sub groups <i>(Pages 29 - 50)</i>
Melksham Wellbeing Group – Cllr Aves | 8:30pm |

Community Area Transport Group – Cllr While

- *To include recommendations to the Area Board*

15 **Written Partner Updates** (Pages 51 - 62)

8:40pm

To receive any written updates from the following partners:

- Community Area Partnership
- Wiltshire Police
- Office of the Wiltshire Police and Crime commissioner
- Dorset & Wiltshire Fire and Rescue Service
- NHS Wiltshire/Clinical Commissioning Group
- Healthwatch Wiltshire
- Melksham Town Council
- Parish Council Nominated Representatives
- Melksham Chambers of Commerce
- Melksham Senior People's Forum
- Older Persons Champion
- Young Melksham
- Trans Wilts Cic

16 **Grant Funding** (Pages 63 - 66)

8:45pm

The Area Board members are asked to consider applications to the Community Area Grants scheme. *Full details of all grant applications are contained in the agenda pack.*

- **Councillor led bid from Jon Hubbard requesting £300 towards a Contact the Elderly boat trip**

17 **Youth Grant Funding** (Pages 67 - 86)

The Area Board members are asked to consider applications to the Youth Grants scheme. *Full details of all grant applications are contained in the agenda pack.*

- **Youth Adventure Trust requesting £994 towards Vulnerable Young People from Melksham 2019 Activity Days**

18 **Public questions**

8:55pm

Members of the public are invited to ask questions relating to Area Board business.



NEWS RELEASE

3 May 2019

Council's area board makes fantastic pledge

A local Wiltshire Council area board meeting is pledging to go single-use-plastic free from now on.

At the previous Malmesbury Area Board meeting, the board agreed to stop the use of disposable plastic hot drink cups at future meetings and associated events. Hot drinks will continue to be served at meetings but people are asked to bring their own reusable cup to use.

It is hoped with Malmesbury leading the way, other area boards will be inspired to make this change too. If all area boards do make this pledge then this could potentially save around 3,240 plastic cups going to landfill each year, based on 30 cups being used per area board meeting.

This will help Wiltshire Council's efforts on climate change and support local community group, Malmesbury Against Plastic, who are on a mission to encourage the local residents and businesses of Malmesbury to reduce their usage of single use plastics.

John Thomson, chairman of Malmesbury Area Board, said: "This is a relatively simple thing to do but should have a positive impact. I hope other area boards follow our lead as it's important we all take responsibility for this global issue.

"If we all do our bit and make simple changes such as this then it will contribute to reducing plastic pollution of our planet."

A spokesperson for Malmesbury Against Plastic said: "This work has shown the power of individual action. If the other area boards in Wiltshire make similar pledges, then this one action has the potential to save over 3,000 cups from landfill - a fantastic result.

"If people ever need convincing that their actions won't have an impact, then take a look at this example. Any action or habit change, no matter how large or small, will have a significant impact on the health of our planet."

The next Malmesbury Area Board takes place on Tuesday 7 May, 6-7pm with networking from 5.30pm, at the Assembly Hall in Malmesbury Town Hall, Cross Hayes, Malmesbury and all are welcome.

For more information about the council's other climate change work, people should visit the <http://www.wiltshire.gov.uk/green-economy-climate-change>.

-ends-

Notes to editors:

For more information please contact the Wiltshire Council communications team on 01225 713115/6 or 01225 713370.

Melksham Young People's Awards

2019

**Nominations Close
Friday 21st June**

youngmelksham.org.uk/awards



The Melksham Young People's awards are back for 2019 and nominations are now open.

Help us to celebrate the achievements of truly remarkable young people who make our community a better place.

Do you know a young person, group, team or club who:

Have made an outstanding achievement in sports or the arts

Volunteer to help others or improve their community

Have stood up for what they believe in and made a difference

Have been a great example to others or is a fantastic role model

Care for or support a loved one, friend or neighbour

Have been an incredible team player

Have worked hard to raise funds for others

Have made significant progress academically

Have battled against the odds

Please don't worry if you feel the description above doesn't suit the person you wish to nominate, the team will ensure all young people are considered for the most appropriate award.



The Melksham Young People's Awards are organised and run by Young Melksham.

We are grateful for the support of Gompels Healthcare who are lead sponsoring this year's awards.

**You can nominate now at:
youngmelksham.org.uk/awards**

Welcome

Welcome to the second edition of the Melksham community campus newsletter. Every month we will be producing a newsletter which will provide you with the latest information about the campus as the project progresses.



An image of what the campus could look like

Campus update

The planning application for the community campus is available to view on the planning portal at www.wiltshire.gov.uk/planning-applications-search using these reference numbers:

- 19/03329/DP3
- 19/03394/LBC

A link to the portal can be found on our website or the Melksham community campus webpage. People are being encouraged to provide feedback on the proposals via the portal.

The campus project achieved another milestone last month; the tender process for the principle building contractor commenced. Interested parties have already taken part in a site visit to look around the site and ask any questions they may have.

Melksham Area Board

Melksham Area Board took place last month. Wiltshire Council's cabinet member for leisure and communities, John Thomson,

spoke at the meeting to provide an update on the programme.

John Thomson said:

“There were lots of positive updates to talk about at the area board meeting, and that's testament to the hard work of everyone involved with the programme.”

“People seem very encouraged with the progress we're making now and although there's still some hurdles to jump, the programme's in very good shape and we're looking forward to the next stage.”

Tennis courts

We are pleased to announce that work to upgrade the tennis courts is now complete. The grass courts have been replaced by two brand new macadam courts. The courts will be available to book soon. In the meantime, for more information please contact the tennis club secretary on **01225 704448** or melkshamtennis@talktalk.net



Get in touch

You can contact the campus team by email: melkshamcampus@wiltshire.gov.uk

You can also see all the latest updates on our website, please visit: www.wiltshire.gov.uk/community-environment-melksham-community-campus

Chairman's Announcements

Subject:	Winter Weather Provisions
Web contact:	Weather.team@wiltshire.gov.uk

Wiltshire Council will once again be running the Parish Emergency Assistance Scheme (PEAS) which gives local Town and Parish Councils the opportunity to get hold of vital kit which can be used during adverse weather events. The application form is now available from weather.team@wiltshire.gov.uk. We kindly ask that any requests for equipment are made by the end of August 2019.

The weather team can help you develop plans and also help with the provision of certain items to help make parishes more resilient when extreme weather arrives.

Chairman's Announcements

Subject:

Highways Improvements and Traffic Survey Requests

Wiltshire Council is changing the way highway improvements and traffic surveys are requested by members of the public and through Town and Parish Councils. The current process requires updating to improve the customer experience and to reduce the steps involved. The proposed new system will foster a closer working relationship with town and parish councils, whilst providing a better and more informed experience for members of the public.

Overview

The Area Board issue system is predominately used by residents and town and parish councils for raising highways improvement (Community Area Transport Group) and traffic survey (previously referred to as metrocount) requests. Link here for the Area Board issue system home page: http://services.wiltshire.gov.uk/Forms/area_board/index.php.

The process and the system require updating to improve the customer experience and to reduce the steps involved from the issue being raised to a resolution being found.

A long-term solution has been proposed with the system moving onto the new My Wiltshire app. However, a more efficient interim solution for these requests will be introduced from Monday 3 June 2019.

Updated process for Town and Parish Councils

If a parish or town council wish to raise a highways improvement request they fill out a form and send it to integrated.transport@wiltshire.gov.uk . This will be received by the local Highways Engineer and added to the next Community Area Transport Group agenda.

If a parish or town council wish to raise a traffic survey request they fill out a form and send to roadsafetydriving@wiltshire.gov.uk

These forms will be available on the [Area Board Issue homepage](#)

Updates process for local residents

If a resident wishes to raise a highways improvement request, or traffic survey request, they should complete the forms available on the above link and send this to their local parish or town council for consideration.

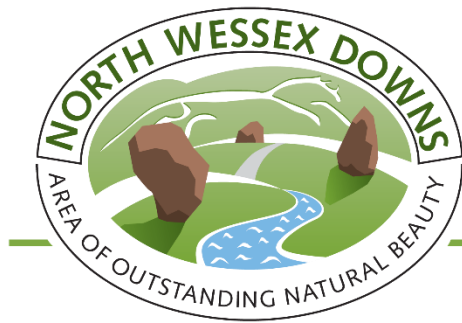
Contact details for each Town and Parish Council is available via a link on each form or on the Wiltshire Council website.

If the Town or Parish Council support the request they submit the respective form as set out above.

If the Town or Parish Council does not support the request then they advise the resident accordingly.

Chairman's Announcements

Highway improvement progress updates will be included in the CATG action notes circulated to Town and Parish Councils. It will be for the Town and Parish Councils to update residents on the progress of their request.



NORTH WESSEX DOWNS WALKING FESTIVAL 8-23 JUNE 2019



Announcing the First North Wessex Downs Walking Festival

8th – 23rd June 2019

Get outdoors during the very first North Wessex Downs Walking Festival this June. With over a dozen walks across the region - from Avebury to Marlborough as well as further afield to Goring, Wantage and Facombe, the walking festival presents the perfect opportunity to breathe deeply, stretch your legs and take in the views of the gorgeous countryside on our doorstep.

Running from 8th to 23rd June, many of the walks are free of charge and range from a pushchair-friendly stroll around the lovely lanes of Huish in the Pewsey Vale to a navigation skills workshop starting from Avebury. There are fascinating wildlife walks on offer at Stonebridge Wild River Reserve with ARK at Marlborough as well as Letcombe Brook in Wantage and Freemans Marsh in Hungerford. Or simply let your walk leader tell you about the history and landscape as you pass through some of the lesser-known areas of the AONB.

Go to the North Wessex Downs website for detailed information about all the walks and to book.

www.northwessexdowns.org.uk/walkingfestival

Calendar of Events

Saturday, 8th June 2019 9.30am	A 'Venerable' Nordic Walk from Blewbury – exploring the historic villages & landscape of the Downs. 11 miles (6 hours). Strenuous. Pay on day - £8
Sunday, 9th June 2019 10.30am	Facca's Valley: The woods, hills & valleys of the Facombe Estate – a peaceful walk with plenty of wildlife, wildflowers and views. 3 miles (2 hours). Moderate. Free
Monday, 10th June 2019 10am	Navigation Skills Workshop from Avebury – improve your skills and techniques to increase personal confidence. 10 miles (5.5 hours). Moderate. £8.50
Tuesday, 11th June 2019 10am	A Guided Walk from Goring: Poets & Giants – discover giants and walk in the ancient footsteps of wayfarers and poets. 12 miles (7 hours). Strenuous. £5.50

Wednesday, 12th June 2019 10am	The Setting of Ashdown House – take in the magnificent setting of the house in a little valley just north of Lambourn. 4 miles (2 hours). Moderate. Free
Wednesday, 12th June 2019 5pm	An Early Evening Stroll from Huish – a family friendly wander through lovely lanes with various start points. Up to 3 miles (1 hour). Easy. Free
Thursday, 13th June 2019 2pm	Discovering Aston Tirrold's History & Wildlife – landscape, wildlife and history. 3 miles (2 hours). Easy. Free
Friday, 14th June 2019 10.30am	Bedwyn Brail, Wilton & Crofton: A rail-friendly walk – a tranquil walk through Bedwyn's local history 5 miles (2 & ³ / ₄ hours). Easy. £2.00
Saturday, 15 th June 2019 2pm	Saturday Afternoon Hike at Alton Barnes White Horse – a sociable and fun walk. 6 miles (2 hours). Moderate. £9.00
Sunday, 16th June 2019 10am	Letcombe Brook Wildlife Walk – a family friendly wildlife walk along the route of the brook 4.5 miles (up to 3 hours). Easy. Free
Wednesday, 19th June 2019 7pm	Exploring Freeman's Marsh in Hungerford – visit and investigate the plants and creatures of this beautiful green space ½ mile (up to 2 hours). Easy. Free
Thursday, 20th June 2019 10.30am	Big Skies & Hidden Valleys: The Manors of Vernham Dean – walk up onto the roof of this hidden corner of the landscape. 4 ½ miles (up to 2 ½ hours). Moderate. Free
Friday, 21st June 2019 10am	A Wildlife Walk Around Stonebridge Wild River Reserve with ARK – with Action for River Kennet's project officer, Anna Forbes. 1 mile (2 hours). Easy. £5.00
Sunday, 23rd June 2019 10am	One Lump or Two: Ladle Hill and Beacon Hill – two walks in one, choose to do one or both of these “aller et retour” routes. 5 miles minimum (2 ¼ hours min). Moderate/Strenuous. Free

For more information either visit the website or email info@northwesexdowns.org.uk

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Melksham Assembly Hall, Market Place, Melksham
Date: 24 April 2019
Start Time: 7.00 pm
Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail)
kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Phil Alford, Cllr Pat Aves, Cllr Jon Hubbard (Chairman), Cllr Hayley Illman, Cllr Jonathon Seed (Vice-Chairman), Cllr Roy While and Cllr John Thomson (Deputy Leader and Cabinet member)

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer
Rachael Johnson – Employment and Skills Officer

Town and Parish Councils

Atworth Parish Council – Effie Gale-Sides
Melksham Without Parish Council – Theresa Strange & David Pafford

Partners

Wiltshire Police – Inspector Andy Fee
TransWilts Rail Partnership – Paul Johnson

Total in attendance: 47

16	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the Melksham Assembly Hall for the meeting of the Melksham Area Board.</p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Community led housing project • Homelessness Strategy • Extended Consultation on Vision for Special Schools • Melksham Campus - April 2019 Update • The Maltings and Central Car Park Masterplan Consultation
17	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
18	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 13 February 2019 was confirmed as the correct record.
19	<p><u>Declarations of Interest</u></p> <p>Cllr Jon Hubbard – Young Melksham grant funding applications (Chairman of Young Melksham – will not vote on these applications)</p>
20	<p><u>Wiltshire Police - update</u></p> <p>Inspector Andy Fee introduced the written report contained in the agenda pack.</p>
21	<p><u>Melksham Campus - update</u></p> <p>Cllr John Thomson outlined the Melksham Campus update which was contained in the agenda pack.</p> <p>Concerns were raised re how accessible the tennis courts would be to the general public. Bookings would be managed through the tennis club and so the fear was that the club may block-book and monopolise the use of the courts.</p>

	<p>Other issues:</p> <ul style="list-style-type: none"> • topsoil will be kept on site due to the costs of removal • repairs to the edge of the bowling green will be made by the contractor the future of the Blue Pool site is unknown; will be available for a GP surgery if needed • site signage during construction – issue re. emerging traffic from Crown House, referred to Community Area Transport Group • impact on neighbours of height/ scale of campus buildings – issues to be consulted upon/resolved through planning process <p>It was agreed that all concerns would be followed up.</p> <p>The Chairman thanked Cllr Thomson for his update.</p>
22	<p><u>Conference: UK Network of Age-friendly Communities</u></p> <p>Cllr Jon Hubbard advised that he and Peter Dunford had recently attended the UK Network of Age-Friendly Communities Conference in Liverpool.</p> <p>Discussions would be held with the Seniors Forum and the Age Friendly Steering Group to inject new momentum into this programme of work. A themed meeting of the area board was in the planning for later this year.</p>
23	<p><u>Melksham Employment & Skills Roadshow</u></p> <p>Rachael Johnson - Employment and Skills Officer, Wiltshire Council gave a review of her role and a preview of the Melksham Employment & Skills Roadshow to be held on 9 May.</p> <p>Points made included:</p> <p>Swindon and Wiltshire Local Enterprise Partnership</p> <ul style="list-style-type: none"> • A collaboration with SWLEP to ensure a joined up approach. • Established by Central Government in July 2011 as a private sector led partnership between local business, Swindon Borough Council, Wiltshire Council, the military and the education sector. • Strategic Economic Plan sets out their ambition for the area, including employment and skills growth.

	<p>Building Bridges</p> <ul style="list-style-type: none"> • Support those furthest from the labour market. • Big Lottery/ ESF funded project (national). • Partnership led by Community First. • Target starts for August 2019: 1,827 participants. • To date: 1200+ referrals and c.900 active participants. <p>Apprenticeships</p> <ul style="list-style-type: none"> • Provide up to date advice and information. • Support business wanting to take on an apprentice. • Share good news. • Showcase local apprentices and employers. • Work with employers and training provides to fill vacancies. <p>The Chairman thanked Rachael Johnson for her presentation.</p>
24	<p><u>Melksham Station Hub</u></p> <p>Paul Johnson - Chairman TransWilts gave a short presentation that outlined the plans for the new Melksham Station Hub.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • A Station Master Plan arising from matched funded Atkins report and survey results – Phase 1 was to acquire vacant Reed’s site. • A business plan for affording site lease based on introducing car park charging. A £16,000 lease cost negotiated to £13,000 avg./pa over 6 years. • Car Parking spaces increased from existing 20 to 50 – plus motor cycle spaces and cycle stands. • A Community HUB, Café and Piazza converting Reed’s reception hut site delivery in 2019/2020. • An improved “station gateway” image for Melksham.

	<ul style="list-style-type: none"> • Station capacity for future extended rail services hourly to Southampton Airport. <p>The Chairman thanked Paul Johnson for his presentation.</p>
25	<p><u>Young Melksham - End of Year Report 2018/19</u></p> <p>Cllr Jon Hubbard and Theresa Strange gave a presentation that highlighted the end of year report for Young Melksham.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the key objective for 2018 had been to cement the groups place as the leading provider of open access youth work in the Melksham community. • During the year the group also introduced afternoon activities throughout the summer holidays and October half term. • In 2018 Young Melksham worked with 585 young people in it's open access youth clubs and a further 28 young people through it's TeenTalk counselling service. • Between them, these 585 young people attended club sessions a total of 6,985 times with the centre hosting youth clubs on 254 occasions. • A Community Asset Transfer was now almost complete giving ownership of the centre for the next 125 years. • Security of tenure increased opportunities for fundraising from other bodies. • Young Melksham would now be responsible for all building and maintenance costs.
26	<p><u>Broughton Gifford Pocket Parks Plus Scheme</u></p> <p>Cllr Phil Alford gave a short presentation that outlined the Broughton Gifford Pocket Plus scheme.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That when it was finished, the play park in Curtis Orchard would provide a modern and safe space where village children could meet and play.

	<ul style="list-style-type: none"> • Parish councillors were planning an official opening and celebration at 2pm on Saturday, June 15 when work on the play park was complete. • That the parish council had taken over responsibility for the play park management in January from Wiltshire Council and had made the grant application to help improve it. • The parish council had removed all the old play equipment in April and the seating bench and had then replaced it with enhanced facilities. • The total cost of improving the park was around £54,000. <p>The Chairman thanked Cllr Alford for his presentation.</p>
27	<p><u>Written Partner Updates</u></p> <p>Written updates contained in the agenda pack were received from the following partners:</p> <ul style="list-style-type: none"> • Dorset & Wiltshire Fire and Rescue Service • NHS Wiltshire/Clinical Commissioning Group • Healthwatch Wiltshire • Melksham Town Council • Seend Parish Council • Melksham Senior People’s Forum • Melksham Shed <p>The Chairman thanked all partners for their updates.</p>
28	<p><u>Grant Funding</u></p> <p>The Area Board members are asked to consider ten applications to the Community Area Grants scheme.</p> <p>Decision Great Hinton Memorial Hall awarded £600 towards Great Hinton Hall fire door automatic closers</p>

	<p>Decision Bloom in Melksham awarded £1,000 towards South West in Bloom flag supports and flag materials</p> <p><i>Note: Cllr Seed in the Chair</i></p> <p>Decision Young Melksham awarded £5,000 towards Canberra Centre drop-in afternoon café <i>Note: Cllr Hubbard did not take part in the vote</i></p> <p>Decision Young Melksham awarded £7,500 towards replacement toilets for The Canberra Centre <i>Note: Cllr Hubbard did not take part in the vote</i></p> <p><i>Note: Cllr Hubbard now back in the Chair</i></p> <p>Decision Enigma Twirl Team awarded £700 towards trailer repairs to perform in Carnivals</p> <p>Decision Melksham Anniversary Celebration Planning Group awarded £1,500 towards Melksham 800th Charter Anniversary Plaque</p> <p>Decision Melksham Cricket Club awarded £977 towards new Access Pathways</p> <p>Decision Melksham Short Mat Bowls awarded £1,900 to set up the club in a new venue</p> <p>Decision Melksham Junior Parkrun Project awarded £1,500 to set up Melksham Junior Parkrun</p> <p>Decision Melksham United church awarded £750 towards new Church tables</p>
29	<p><u>Public questions</u></p> <p>There were no public questions.</p>
30	<p><u>Close</u></p> <p>As this was his last meeting as the Chairman of the Area Board, Cllr Jon</p>

	Hubbard thanked Peter Dunford – Community Engagement Manager and Kev Fielding – Democratic Services Officer for their hard work in supporting the Area Board.
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Affordable housing

Wiltshire Council is committed to addressing all housing needs, including affordable needs in rural areas. Parishes are encouraged to undertake a housing needs survey to understand the need for housing in their areas.

People are encouraged to get on the housing registers to formalise their needs. This provides evidence to underpin the need for any community led housing development.

If a household has an income of less than £80,000 per annum they could qualify for affordable housing, e.g. shared ownership or discount market sale.

Useful links

www.wiltshire.gov.uk/housing-community-fund

www.communityfirst.org.uk/

www.wiltshirecommunitylandtrust.org.uk/

Further information

For further information please contact the Community Led Housing team on:

07423 624816
communityledhousing@wiltshire.gov.uk

You can contact Wiltshire Council in the following ways:

Telephone: 0300 456 0100

Web: www.wiltshire.gov.uk

Information about Wiltshire Council services can be made available on request in other languages including BSL and formats such as large print and audio.

Please contact the council by telephone **0300 456 0100** or email **customerservices@wiltshire.gov.uk**

Community led housing

Empowering communities to meet their housing needs



Agenda Item 9

Community led housing

Community led housing is driven by the community; it is about people within the community being empowered to come together as a group to play a key part in the development of new homes in their area which benefit their local community.

The community led housing project in Wiltshire is here to enable and support community groups with their ambitions. The community's ambitions may be to help people remain within their area, create more affordable housing, help first time buyers, and help downsizers to free up their under occupied home. Community led housing can help deliver the community's needs.

The core principles of community led housing are:

- The community must have meaningful involvement in key decisions throughout the process.
- The community, in a manner of their choosing, shall own, manage or steward the homes.
- The community benefit must be clearly defined and legally protected in perpetuity.

Community led housing can be delivered in a number of ways, often utilising partnership arrangements. We can help to facilitate partnership working. Current partners include

housing associations working with community groups. Each community will need to consider what approach or approaches best suit their circumstances. The main approaches include;

1. Community land trusts (CLTs)
2. Housing co-operatives
3. Co-housing
4. Self-build and custom build
5. Tenant management

The community led housing team are available to give assistance to community groups wishing to bring forward community led housing through providing advice and access to funding.

Rural housing needs

Wiltshire Council is committed to addressing rural housing needs. Parishes are encouraged to undertake rural housing needs surveys to understand the need for housing in their areas.

Community led housing assists in the delivery of all types of housing, be they open market, shared ownership or affordable units for rent.

How we can help

The community led housing team have been put together to support communities to deliver housing in their communities. It is a partnership governed by Wiltshire Council, Community First and Wiltshire Community Land Trust.

There are many ways in which the team can help including;

- Explain what community led housing is and how it may help to meet your community's needs, such as delivering affordable homes.
- Help you to define your vision and objectives.
- Guide your group as you establish and move towards becoming a legal and recognized body.
- Provide access to start-up funding of up to £10,000 to establish your group.
- Put you in contact with similar community groups across the country to share experiences and best practice.
- Advise you on building an evidence base, such as carrying out housing needs surveys and promotion of the housing registers.
- Help you to build up your profile with broad and diverse community support.
- Share examples of documentation that might be needed to help run your group and deliver a scheme.
- Sign post to sources of more detailed and technical help when this is needed.
- Provide advice on project planning.
- Advice on identifying suitable sites, including guidance from the planning team at Wiltshire Council.
- Help you to identify funding sources including grants available through the community led housing programme and Homes England.
- Help you to build up partnerships that facilitate your aims becoming a reality, including Wiltshire Council and housing associations.
- Advise on governing the project and its long-term management.

Survey launched during Mental Health Awareness Week

Young people, parents and professionals are being asked for their views on how we can improve mental health and wellbeing in Wiltshire. The online surveys for Mental Health Awareness Week will help shape how services are provided in the future. They are one of a number of initiatives the council and partners are involved in to help improve services to support young people's mental health.

Other initiatives include:

- Kooth – an online counselling for pupils at all secondary schools. In April this was extended for young people aged from 11 to 25.
- Youth mental health first aid – an internationally recognised programme designed to promote awareness of psychological and emotional well-being and mental health for eight to 18 year olds.
- On Your Mind website – which signposts young people to local and national sources of support and provides positive health messages.

Laura Mayes, Wiltshire Council cabinet member for children's services, said: "We all have to look after our mental health but it is particularly important to ensure our young people have support.

"Exams, growing up and the myriad of pressures on young people can make life very difficult. We want to work alongside our young people to ensure they have the right support when they need it."

In April 2018, Oxford Health NHS Foundation Trust launched a new Child and Adolescent Mental Health Service across Bath and North East Somerset, Swindon and Wiltshire.

James Fortune, Head of Service, said: "We are really delighted to be implementing a modern child and adolescent mental health service and want to ensure that children and young people remain at the heart of everything we do.

"Their experiences and opinions, as well as the views of parents, carers and professionals, ensure we can continue to drive forward service transformation and improvements. That's why surveys like this are so important.

"In Wiltshire we receive over 2,000 referrals a year and offer a range of support, interventions and treatments."

Catherine, a young person based in Wiltshire, said: "Seeking support for mental health difficulties is a very important thing to do. It's by no means easy, but with support from others things can and really do get better. Having just one person who you can talk to, reach out to, offload to and brainstorm with makes facing difficulties so much easier to manage.

"Having someone there as a shoulder to cry on, but also there to share laughter with can help with making sense of your thoughts, give a new perspective on issues and help with moving forward."

Lucy Baker, Acting Commissioning Director (Maternity, Children and Mental health), Wiltshire Clinical Commissioning Group said: "Wiltshire CCG is working together across BaNES, Swindon and Wiltshire (BSW) to transform how we deliver mental health support to better meet the needs of our local population including children and young people. There is a shared enthusiasm to enhance lives and wellbeing with a shared commitment that no-one should be left in need. We really want to hear what people think of our services and how we can make things better."

The surveys are available at: Young people
<https://www.surveymonkey.com/r/speakupcyp>

Parents and carers <https://www.surveymonkey.com/r/speakupcarers>

Professionals <https://www.surveymonkey.com/r/speakupprofs>

-ENDS-

Notes to editors:

For more information please contact the Wiltshire Council communications team on 01225 713115/6 or 01225 713370.

For political comment:

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Independent: Ernie Clark ernie.clark@wiltshire.gov.uk



NEWS RELEASE

15 May 2019

Wiltshire Council launch National Lottery funded project to help people on a low income become active

A new project by Wiltshire Council to help residents on a low income improve their health by becoming more active will be launched in Melksham this month.

The Healthier Communities project has been part funded by Sport England with Wiltshire Council awarded £125,544 as part of Sport England's strategy to improve people's health and mental wellbeing through sport and activity.

The project will be delivered in the heart of communities and will help people to feel healthier, happier, more confident and able to cope with life's pressures, as well as improving connections among families and communities.

Wiltshire Council will showcase elements of the project offer at a launch event on Wednesday 29 May at Forest Community Centre, Melksham from 12pm to 2pm. The launch will provide an opportunity for residents to try some of the activities that will be delivered through the project on a weekly basis and to meet some of the delivery team. Activities available as part of the launch include walking netball, walking football, seated sports, Just Play football and This Girl Can female only activities.

John Thomson, cabinet member for leisure, said: "We are delighted to finally be able to launch the Healthier Communities project after developing the programme over the last two years. This is a great opportunity for residents to increase activity levels and to shape future provision. We hope that residents across our five target communities support the project and ensure its success."

Sport England research shows that a third of people in lower paid and routine jobs are inactive, meaning they do less than 30 minutes of exercise that gets them slightly out of breath each week. And inactivity in people in lower paid, routine jobs is twice that of people on a high income in senior and managerial roles.

Wiltshire Council's Healthier Communities project will target ten areas across Calne, Chippenham, Salisbury, Trowbridge and Melksham and will provide estate-based sport and physical activity opportunities to residents living in identified locations. Residents from each community will be invited to take part and shape future provision.

To get involved or find out more about the project follow our Facebook page HealthierCommunitiesWiltshire or call Nikki Foster, Healthier Communities Project Coordinator on 01225 770247 or email healthiercommunities@wiltshire.gov.uk

-PRESS CALL-

As part of the launch on 29 May at Forest Community Centre, Melksham, there will be a photo call at 13:10, which will include a Sport England cheque presentation and further details about the project.

-ENDS-

For more information please contact the Wiltshire Council communications team on 01225 713115 or 713370.

For political comment:

Conservatives: John Thomson john.thomson@wiltshire.gov.uk

Liberal Democrats: Ian Thorn ian.thorn@wiltshire.gov.uk

Labour: Ricky Rogers ricky.rogers@wiltshire.gov.uk

Independent: Ernie Clark ernie.clark@wiltshire.gov.uk



Healthier Communities

Healthier Communities project coming soon to Melksham

A new physical activity project for **YOUR** community, **IN** your community. A range of weekly free or low cost activities suitable for people aged 16-74 years, no experience necessary. Try something new, fun and social!

Some of the activities on offer:

- This Girl Can – female only sessions
- Led Walks
- Walking sports
- Seated activity
- Free gym referral opportunities
- Plus much more

To register your interest in taking part email us:
healthiercommunities@wiltshire.gov.uk
or call 01225 770247

 HealthierCommunitiesWiltshire www.wiltshire.gov.uk/leisure-healthier-communities

Healthier Communities is a three year Sport England funded initiative that aims to increase physical activity amongst residents in your community who currently do less than 30 minutes activity each week.

Some benefits of being physically active include:

- Improved overall health and wellbeing
- A boost to your self-esteem, mood, sleep quality and energy
- Improved mental health and confidence
- Reduced likelihood of getting a variety of health conditions including cardio vascular disease and type 2 diabetes
- Social benefits including the opportunity to meet new people and make new friends.

Sessions are fun, supportive, social, and welcoming no matter your fitness level. Go at your own pace!


Have your say: Opportunity for you to shape the activities we offer to make sure sessions deliver activities wanted by local residents.

Launch Event

Wednesday 29 May, 12.00pm – 2.30pm

Forest Community Centre, Bowmans Court, Melksham SN12 7FF
Free activities for all the family including walking football, walking netball, seated sports, This Girl Can female only activity, multi-sport activities for children and much more!

Free refreshments provided. Follow our Facebook page

 HealthierCommunitiesWiltshire
for more information

Healthier Communities project coming soon to Melksham

To register your interest in taking part email us:
healthiercommunities@wiltshire.gov.uk or call 01225 770247

 HealthierCommunitiesWiltshire www.wiltshire.gov.uk/leisure-healthier-communities

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 9th May 2019			
1.	Attendees and apologies			
	Present:	Cllr Roy While, Peter Dunford (WC), Ron Robinson (Semington), Mike Kasasian (Semington), Chris Clark (WC), Mark Stansby (WC), Lorraine McRandle (Melksham Town), Alan Baines (Melksham Without), Richard Clark (Atworth), Malcolm Jones (Steeple Ashton), Cllr Pat Aves, Cllr Jon Hubbard, Cllr Jonathon Seed, Cllr Phil Alford,		
	Apologies:	Ian Pendlebury (Bulkington), Andy Cadwallader (WC), Brian Warwick		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 13 th February 2019.	CATG to note.	
3.	Financial Position			
		The closing balance for financial year 2018 / 19 is confirmed as £12,149.78 (see Appendix 1). This surplus is carried forward to 2019 / 20.	Area Board to note.	Roy
		The annual award to Melksham CATG is confirmed as £13,225. The opening balance for this financial year, less previous commitments, therefore stands at £17,024.78 (see Appendix 2).		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	4966 – Seend High Street - crossing facility Phase 2 – request for coloured surfacing and / or bollards to highlight the crossing point	<p>A design and estimate has been issued to the Parish Council for consideration (see Appendix 3).</p> <p>The estimate to provide the coloured surface and bollards is £1350 or to provide the coloured surface only, £795.</p> <p>The CATG has already agreed to contribute £600 (the previous underspend on Phase 1).</p> <p>The Parish Council have considered these options and wish to proceed with the coloured surfacing work only.</p>	<p>Area board to note</p> <p>Highways to arrange implementation.</p>	Roy Mark
b)	5726 – A361 Seend Bell crossroads – request for a review of the junction in the interest of road safety.	<p>A site meeting was held on May 1st between Highway officers and members of the Parish Council to discuss the improvements recently introduced.</p> <p>The Parish are generally satisfied with the work which has taken place. Concerns were raised about visibility issues to the Give Way sign on approach from Bolland's Hill. The issue is caused by a protruding hedgerow and discussions are to take place with the Area Highways team to address this.</p> <p>Both Highways and the Parish will continue to monitor the collision record at the crossroads.</p>	To recommend to the Area Board that this Issue be closed.	Roy
c)	4960 – Broughton Gifford – Traffic Management at Bishop's Seat	<p>The proposal has been advertised and no objections were received.</p> <p>A construction pack has been issued to our contractor and we are waiting for the scheme to be programmed.</p>	Area board to note	Roy

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	Ball park estimate is £13,000 - £15,000 to be split 3 ways with CATG, Town Council and Area Board paying 1/3 each. Proposals are currently on advert with the closing date for objections being 13 May.	Area board to note	Roy
e)	6055 – Broughton Gifford – request for Gateway features at the 3 entrances to the village.	The Parish have indicated that they would fund up to 50% of this project, although the cost is not yet known. Site meeting has been held between the Parish Council and Highways. PC are considering their options.	Area board to note	Roy
5.	Other Priority schemes			
a)	6574 – Broughton Gifford, Mill Lane – request for measures to control freight movement	A ball park estimate for this project is in the region of £3,300 and CATG have agreed funding up to £2,200. Detail design work underway.	Area board to note	Roy
b)	6914 - A350 Beanacre – request for ground socket to assist SID deployment	Request for a socket at the south end of the village for the installation of the SID to face northbound traffic. A site visit has been made but siting the socket is proving difficult. Highways to meet with PC representative on site to discuss options.	Area board to note Highways to arrange meeting	Roy Mark
c)	6927 Steeple Ashton. Acreshort Lane – request for Playground warning signs	Proposal for one warning sign. Ball park cost for work is £300. A position for the sign has been agreed with the PC. Highways to arrange installation.	Area board to note Highways to action	Roy Mark

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	New Requests / Issues (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	6048 – Melksham Lowbourne Rd and Church Lane – request for Bus Shelters	<p>Melksham Town Council wish to pursue 2 x shelters and have offered a contribution of up to £9,000 towards these.</p> <p>The group request that Highways undertake a feasibility study.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes list.</p> <p>Highways to action</p>	<p>Roy</p> <p>Mark</p>
b)	6386 – C20 Seend to Worton nr Bulkington junction – speeding concerns	<p>Issue submitted by the Parish Council</p> <p>The signs have now been upgraded at this junction.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	Roy
c)	6527 – Outmarsh – request for direction signs to Air Ambulance HQ.	<p>Issue considered by Melksham Without Parish Council.</p> <p>The Parish raise no objections to signs being provided although they are unable to make a contribution towards this.</p> <p>Concerns over Bus Gate enforcement to be addressed outside of the CATG process.</p>	<p>Highways to develop a signing scheme for consideration by Wiltshire Air Ambulance as soon as staff resources are available.</p> <p>To recommend to the Area Board that this Issue be closed.</p>	<p>Mark</p> <p>Roy</p>
d)	6650 linked with 6652 and 6662 – Seend High Street – concerns about speed, volume and ability to cross the road to reach bus stops	<p>Issues considered by the Parish Council.</p> <p>The results of a metro count give the 85th percentile speed of 34.6 mph which is below the threshold for intervention.</p> <p>The results were noted by CATG with no further action to be taken.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	Roy

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	6697 – Atworth Mead Park – request to extend the double yellow lines	<p>Issue submitted by the Parish Council</p> <p>The Parish Council wish to add some additional sites for consideration.</p> <p>The CATG is unable to contribute towards this project, which is now estimated at around £3,000.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes list.</p> <p>Parish to forward list of sites to Highways.</p>	<p>Roy</p> <p>Parish Council</p>
f)	6711 – Melksham Church Lane – request to extend the double yellow lines	<p>Issue sent to the Town Council for consideration</p> <p>The Town Council have written to the resident to advise that the situation will be monitored for 6 months.</p> <p>The Town Council has not received any further reports and are content to close this issue.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>Roy</p>
g)	6763 Broughton Gifford Melksham Lane – speeding concerns near The Bell	<p>Issue submitted by the Parish Council.</p> <p>Metro count ordered – awaiting results.</p>	<p>Area board to note</p>	<p>Roy</p>
h)	6764 Broughton Gifford The Street – speeding concerns by Hollybrook House	<p>Issue submitted by the Parish Council.</p> <p>Metro count ordered – awaiting results.</p>	<p>Area board to note</p>	<p>Roy</p>
i)	6834 Melksham Hazelwood Road – speeding concerns	<p>Issue submitted to the Town Council for comment.</p> <p>No update from Town Council, item deferred to next meeting.</p>	<p>Area board to note</p>	<p>Roy</p>
j)	6932 Steeple Ashton, Newleaze – request for dropped kerbs	<p>Issue submitted by the Parish Council.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes list.</p>	<p>Roy</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Site meeting has been held between the Parish Council and Highways. Ideally, 2 pairs of dropped kerbs are required at Homeleaze and Newleaze.</p> <p>A ball park estimate for this work would be in the region of £2,500 to £3,000. The Parish are prepared to contribute 1/3 of the cost.</p> <p>The group request that Highways undertake a feasibility study.</p>	Highways to action	Mark
k)	7049 A365 Redstocks – request for Junction Improvements	<p>New Issue supported by the Parish Council</p> <p>Highways to investigate current situation and report back at the next meeting.</p>	<p>Area Board to note</p> <p>Highways to action.</p>	<p>Roy</p> <p>Mark</p>
l)	7166 A350 Western Way dual carriageway – safety concerns at Puffin Crossing	<p>New Issue raised by the Parish Council</p> <p>Highways to investigate current situation and report back at the next meeting.</p>	<p>Area Board to note</p> <p>Highways to action.</p>	<p>Roy</p> <p>Mark</p>
m)	7167 Bowerhill Westinghouse Way – request for parking controls	<p>New Issue supported by the Parish Council</p> <p>Similarly to Issue 6697 at Atworth, the group are unable to support the Parish financially with this request.</p> <p>A ball park estimate for this work would be in the region of £2,500.</p>	<p>Area Board to note</p> <p>Parish Council to give this further consideration.</p>	<p>Roy</p> <p>Parish Council</p>
n)	7176 Redstocks – request for village nameplate and single track road sign.	<p>New Issue raised by the Parish Council</p> <p>The Parish are willing to fund this request.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes list.</p> <p>Highways to action</p>	<p>Roy</p> <p>Mark</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

7.	Other items			
a)	Melksham - Shurnhold and Dunch Lane	Highways to produce a report on the proposals including the comments that have been received from the town and parish. No update to report.	Area Board to note.	Roy
b)	Freight Strategy and Management	Wiltshire Council is to develop a new Freight Strategy in preparation of the 4 th Local Transport Plan. Freight Management Studies will be suspended until a new strategy has been agreed. Please refer to appendices 4 and 5 for further information released by our Cabinet Member for Highways and Transport.	Area board to note	Roy
c)	Pavement and Footway Improvement Schemes	During 2019/2020 there will be a £1M countywide budget for resurfacing / maintenance of footpaths. CATG to agree the list of sites, see Appendix 6. Wiltshire Highways will prepare a revised list following discussions at CATG.	Area board to note. Agreed to allow a further week for parishes to input to process. Highways to action	Roy Andy / Chris
8.	Date of Next Meeting: 3 October 16:00 hrs – venue to be confirmed			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£16,819.78**

4. Legal Implications

4.1. There are no specific legal implications related to this report.

5. HR Implications

5.1. There are no specific HR implications related to this report.

6. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

7. Safeguarding implications

8. Recommendations to the Melksham Area Board

8.1 – To close the following issues: **5726, 6386, 6527, 6650, 6652, 6662 and 6711**

8.2 – To add the following issues to the Priority List: **6048, 6697, 6932 and 7176**

Melksham CATG expenditure 2018 / 19 as of 25/04/19

Budget £13,225 + £15,036.41 c/fwd = £28,261.41

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
Melksham Church St car park dropped kerbs	£2,500.00	£1,749.30	£2,623.80 Final	£2,623.80
Seend High St Crossing Facility	£5,200.00	£2,863.78	£4,295.67 Final	£4,295.67
Steeple Ashton drop kerbs	£4,900.00	£2,780.76	£4,170.76 Final	£4,170.76
Whitley Top Lane Bus Stop Hard Standing	£3,628.00	£2,418.52	£3,628.00 Final	£3,628.00
Seend Bell Crossroads Safety Scheme	£30,000.00	£6,000.00	£49,465.11 Final	£49,465.11
A365 Bowerhill Nameplate	£320.00	£nil (costs recovered)	£nil	£nil
Atworth Bradford Road Children warning sign	£275.00	£177.70	£266.54 Final	£266.54
Sandridge Lane, Single Track Road sign	£80.00	£80.00	£79.85 Final	£79.85
Totals	£46,903.00	£16,070.06	£64,529.73	£64,529.73

Budget	£28,261.41
Projected Spend	£64,529.73
Balance	-£36,268.32

Contributions

Melksham Church St car park	£833.00	Melksham Town Council – invoice issued
Seend High St Crossing Facility	£1,431.89	Seend Parish Council – invoice issued
Steeple Ashton Drop kerbs	£1,390.00	Steeple Ashton Parish Council – invoice issued
Whitley Bus Stop	£1209.26	Melksham Without Parish Council – invoice issued
Seend Bell Crossroads	£6,000.00	Seend Parish Council – invoice issued
Seend Bell Crossroads	£37,465.11	Local Safety Scheme Fund - Funds transferred
Atworth Children warning sign	£88.84	Atworth Parish Council – invoice issued
Total	£48,418.10	

Closing Balance £12,149.78

Melksham CATG expenditure 2019 / 20 as of 25/04/19

Budget £13,225 + £12,149.78 c/fwd = £25,374.78

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
Broughton Gifford The Street / Bishops Seat	£5,562.00	£nil	£0,000.00	£5,562.00
Melksham Coronation Road 20 mph	£15,000.00	£5,000.00	£0,000.00	£15,000.00
Broughton Gifford Mill Lane HGV signs	£3,300.00	£2,200.00	£0,000.00	£3,300.00
Seend High Street High Friction Surface	£1,350.00	£600.00	£0,000.00	£1,350.00
Steeple Ashton Playground warning sign	£300.00	£200.00	£0,000.00	£300.00
Totals	£25,512.00	£8,000.00	£0,000.00	£25,512.00

Budget £25,374.78

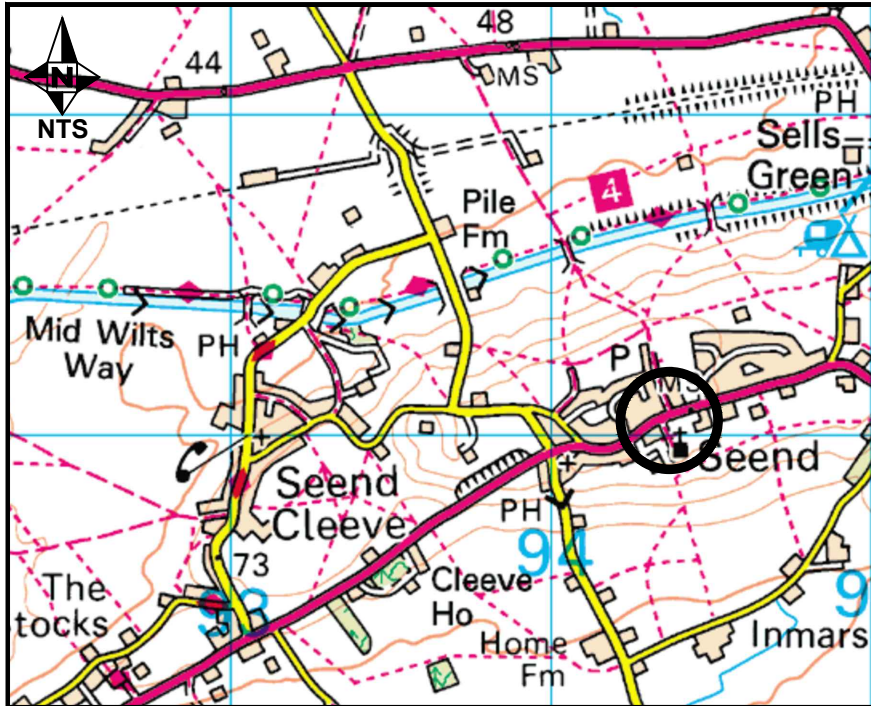
Projected Spend £25,512.00



Balance -£137.22

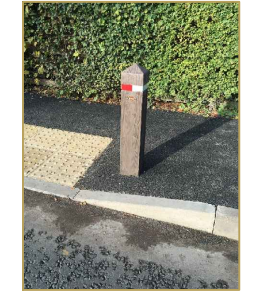
Contributions

Broughton Gifford The Street	£5,562.00	Section 106 money
Melksham Coronation Rd 20 mph	£5,000.00	Melksham Town Council – invoice upon completion
Melksham Coronation Rd 20 mph	£5,000.00	Melksham Area Board – Funds to be transferred upon completion
Broughton Gifford Mill Lane signs	£1,100.00	Broughton Gifford Parish Council – invoice upon completion
Seend High St High Friction Surface	£400.00 TBC	Seend Parish Council – invoice upon completion
Steeple Ashton Playground sign	£100.00	Steeple Ashton Parish Council – invoice upon completion
Total	£17,162.00	

Current Balance £17,024.78



- NOTES:
-  Buff High friction surfacing - Type 1 cold lay epoxy based system, 1-3mm Guyanan Bauxite aggregate. Product must comply with Specification for Highway Works (SHW) Clause 924 & be BBA HAPAS certified. Where site conditions dictate, a Type 1 Thermoplastic system may be considered.
 -  Glasdon Glenwood Posts in Dark Oak colour with Red/White reflective band



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 Wiltshire Council (100049050) 2019

Wiltshire Council
 Where everybody matters
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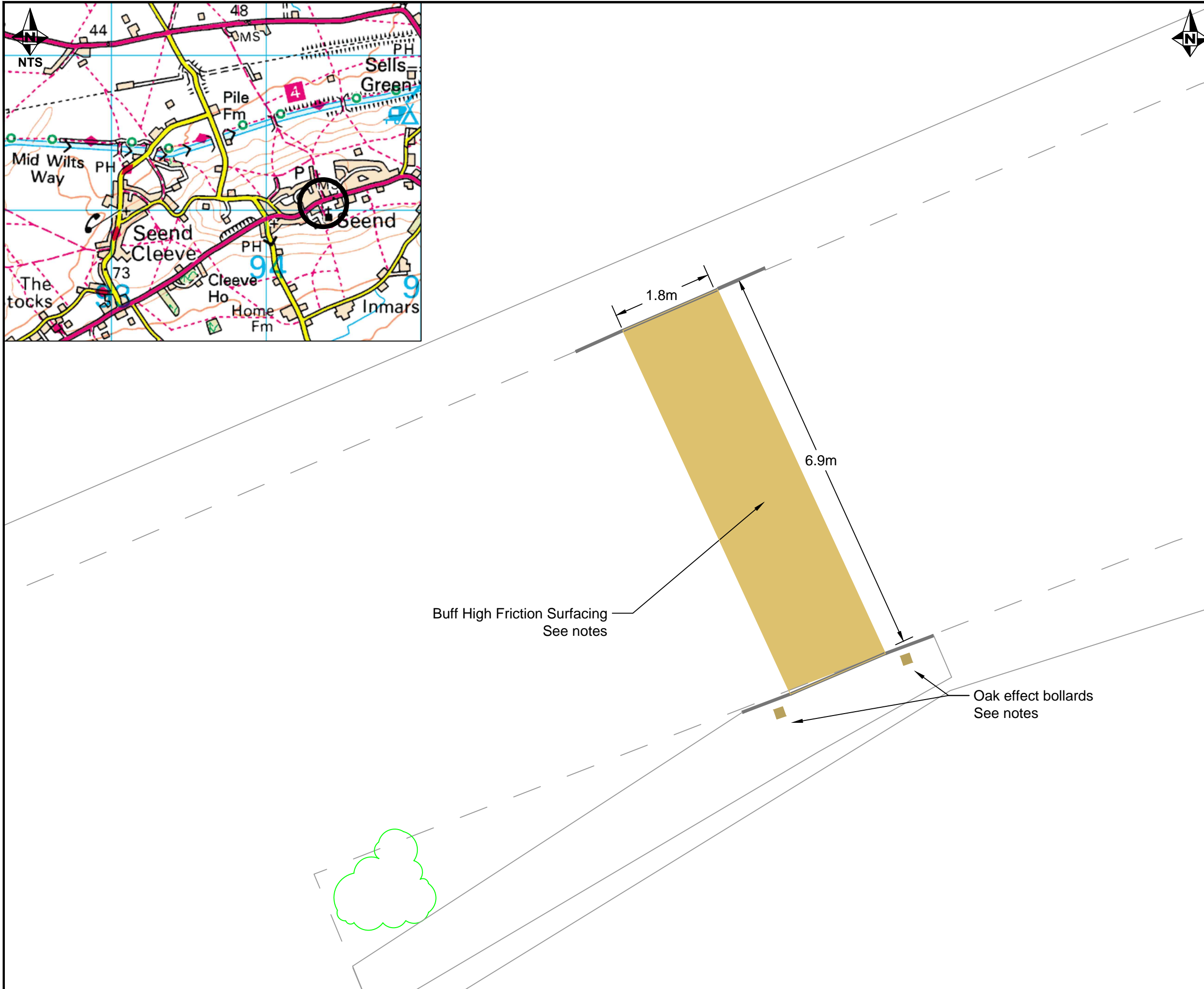
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O	3/19	SLD	MJS	MJS	ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION

DRAWING PURPOSE:
ISSUE

PROJECT:
 CATG
 SEEND
 HFS & Bollards

DRAWING TITLE:
 DESIGN DRAWING

SCALES:	NOT TO SCALE	SHEET SIZE:	A3
DRAWING No.	2019-012-SLD-SEEND-D00-DD	REVISION:	0
FILE REF:	TET/AB/MELK/2017-016		



2nd April 2019

To all CATG chairs and members

Cabinet Office
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Your ref:

Our ref:

Dear CATG Members

Freight Strategy and Freight Management Update

I am writing to inform you of some changes to the Council's freight policies and freight management practices.

As you will be aware, we have been operating our Freight Strategy and Freight Assessment and Prioritisation Mechanism (FAPM) for many years. The strategy was developed under a different national policy framework, for example at the time government was considering the Road Traffic Reduction Act and HGV road user charging, none of which were taken forward in the subsequent years. It has therefore proven difficult to deliver some of the aspirations within the strategy, as the circumstances have changed.

The Council needs to prepare its fourth Local Transport Plan (LTP4) to cover the Local Plan period to 2036. As part of the development of LTP4 the Freight Strategy will need to be reviewed and replaced with a more realistic and contemporary approach that takes account of recent national transport policy changes.

The Council does not have the resources to undertake freight management studies as well as deliver LTP4 and contribute to the development of the Local Plan. It would also be inappropriate to continue applying the FAPM to identify freight management interventions in advance of the outcome of the Freight Strategy review.

As such, the application of the Freight Assessment and Prioritisation Mechanism (FAPM) will be halted until the review of the Freight Strategy has been completed. This will provide the opportunity to reflect on the FAPM's effectiveness, evaluate the outcomes achieved using this process, and decide whether it is fit for purpose under the revised Freight Strategy.

The ongoing freight studies will be concluded but no further freight management studies will be commenced until LTP4 and the review of the Freight Strategy have been completed, which is likely to be in 2020.

I trust that you will understand the reasons for my decision.

Yours sincerely

A handwritten signature in black ink that reads "Bridget Wayman". The signature is written in a cursive style with a small flourish at the end.

Cllr Bridget Wayman
Cabinet Member – Highways and Transport

Direct line: 01225 718577

Email: bridget.wayman@wiltshire.gov.uk

Councillors Briefing Note No. 19-010

Service: Highway and Transport

Further Enquiries to: Spencer Drinkwater

Date Prepared: 28th March 2019

Direct Line: (01225) 713480

FREIGHT STRATEGY AND FREIGHT MANAGEMENT UPDATE

Background

Wiltshire's Freight Strategy was originally adopted in 2000 as part of then Wiltshire County Council's first Local Transport Plan (LTP). It was developed under a very different national policy framework than exists currently. At that time a Road Traffic Reduction Act had been introduced and lorry road-user charging was planned. These legislative tools provided the framework upon which to adopt bold policies for routing HGVs. The resulting Strategy for Wiltshire comprised a two tier system of HGV routing with a grid of strategic freight routes (M4, A303, A350 and A34 to the east of the county) supported by a network of advisory local lorry routes for access to the County's towns. Under this policy, many A and B roads in Wiltshire were not designated as advisory routes for HGVs.

In 2008 the Freight Assessment and Prioritisation Mechanism (FAPM) was adopted in order to prioritise the many requests for freight management (environmental weight limits and restrictions on freight movement) in the county and identify those most in need of freight management and mitigation measures. In 2015, in line with the corporate objective to devolve decision making to our local communities, the area boards were asked to select their freight priorities for assessment under the FAPM.

The current situation

National transport policy has radically changed over the last 10 years and it has proven impossible to deliver the HGV routing aspirations within the Freight Strategy. This change has resulted in our road freight routing policies being out of kilter with current national policies and the local policies of other authorities, many of whom do not undertake freight management or impose weight restrictions on A or B class roads.

The FAPM has been successful in providing an equitable system for scheme prioritisation which has enabled the council to manage requests for freight management. However, recently, the prioritised schemes have been far more difficult to address and the resource implications of undertaking the necessary studies (surveys, data collection and analysis etc) have escalated. Furthermore, for many of the freight management priorities, the studies

have shown that there is little scope to deliver mitigation measures and address the HGV issues.

Local Transport Plan and Freight Strategy Review

During 2019 the council will be preparing its fourth Local Transport Plan (LTP4) which will need to cover the Local Plan period between 2026 to 2036. As part of the development of LTP4 the Freight Strategy will need to be reviewed and replaced with a more realistic and contemporary approach that takes account of recent national transport policy changes, such as the advent of the Major Road Network (MRN) and the establishment of the Western Gateway Sub-National Transport Body, of which Wiltshire is part.

The production of LTP 4 and the review of the Freight Strategy will take time and resources. The sustainable transport team does not currently have sufficient resources to undertake freight management studies as well as develop and deliver LTP4 (involving reviews of all of the LTP strategies, including the Freight Strategy) and contribute to the development of the council's new Local Plan to 2036. Furthermore, it is not appropriate to continue to use the FAPM to assess and prioritise freight management interventions as those interventions may not accord with the outcome of the review of the council's Freight Strategy.

As such, the application of the Freight Assessment and Prioritisation Mechanism (FAPM) will be suspended until the review of the Freight Strategy has been completed. This will provide the opportunity to reflect on the FAPM's effectiveness, evaluate the outcomes achieved using this process, and decide whether it is fit for purpose under the revised Freight Strategy.

The ongoing freight studies will be concluded but no further freight management studies will be commenced until LTP4 and the review of the Freight Strategy have been completed, which is likely to be in 2020.

Footways (Reconstruction & Slurry Seal) Site List - Melksham & Bradford on Avon Areas

Division	Community	Road N°	Site Name	Est Area of Site (m ²)	USRN N°	Street Atlas Reference	Priority	Type of Treatment	Year Added	Year Completed
Structural work										
Central	Melksham	Linked footway	Ebenezer Chapel Footway Union Street to KGVPF	30	3900F90630/00001		1	Structural Work	2017	
Maintenance work										
Central	Melksham	U/C	Willow Crescent, Broughton Gifford	100	3900876401/00001			Recon	2017	
Central	Melksham	U/C	Sherwood Walk	128	3900F91640/00009			Slurry Seal	2018	
Central	Melksham	U/C	Sherwood Avenue, Melksham	1900	3900916417/00001			Slurry Seal	2017	
Central	Melksham	Linked footway	Between Sherwood Ave and Church Lane, Melksham	240	3900F91640/00014	Page 94 C6		Slurry Seal	2009	
Central	Melksham		King Street Car Park access	75	3900C381 1/00035				2018	
Central	Melksham	U/C	Acre Close, Steeple Ashton	330	3900905604/00001			Recon	2017	
Central	Melksham	U/C	Tower Road Linked footways	270	3900F91640/33/34			Slurry Seal	2018	
Central	Melksham	U/C	Wiltshire Crescent, Melksham	340	3900F91630/88/89/90			Slurry Seal	2018	

Central	Melksham	U/C	Halfax Road, Bowerhill Leading from school through tree avenue	300				Recon	2019	
Central	Melksham	C19	High Street Steeple Ashton o/s Shop	75	3900C19 1/00045			Slabs	2017	
Central	Melksham	A361	TROWBRIDGE ROAD C226 THE STOCKS TO C20 THE BELL X-RDS	2200						
Central	Melksham	C395	High Street, Semington (both sides) from Hunt Close to Pound Lane.	1060	3900C395 1/00035			recon	2019	

Central	Melksham	U/C	Dean Close, Melksham	400	3900916420/00001			Slurry Seal	2017	
Central	Melksham	C381	Semington Road, Melksham Hazlewood Road to St Micheals Roundabout	220	3900C381 1/00035			Recon	2018	
Central	Melksham	U/C	St Michaels Road, Melksham	1640	3900906310/00002	Page 94-A3		Slurry Seal	2009	
Central	Melksham	U/C	Rear of 1 Ferris Grove linked footway	170	3900F91631/00011			Slurry Seal	2018	
Central	Melksham	U/C	Mead Park, Atworth	1389.6	3900866506/00001	Page 84 F1		Recon	2009	
Central	Melksham		o/s 11 Church Lane	20	3900916421/00001			Recon	2018	
Central	Melksham	U/C	Berkeley Close	180	3900906211/00001			Slurry Seal	2017	
Central	Melksham	C169	Bradford Rd, Atworth. Outside of school	60	3900C169 1/00031	Page 92 E8		Recon	2009	
Central	Melksham	U/C	Lancaster Road, Bowerhill, Melksham.	200	3900C400 1/00038	Page 94 B1		Recon	2009	
Central	Melksham	A365	Bath Road, Shurnhold Rail bridge industrial access	120	3900A365 1/00050			Recon	2016	
Central	Melksham	U/C	Kennedy Avenue, Whitley							
Central	Melksham	F91640/24	ADJACENT 8 HEATHCOTE TO ADJACENT 7 BARNWELL ROAD							
Central	Melksham	A365/192	BATH ROAD 40 MPH DEVIZES ROAD TO REDSTOCKS							
Central	Melksham	B3353/103	Bath Road A365 TO 30 MPH SHAW							
Central	Melksham	A365/140	BATH ROAD B3353 CORSHAM ROAD TO DUNCH LANE							

Central	Melksham	B3107/196	BRADFORD ROAD FM C212 MELKSHAM LANE TO A350 ROUNDABOUT						
Central	Melksham	UC886607/5	KENNEDY AVENUE						
Central	Melksham	C400/138	LANCASTER ROAD MELKSHAM						
Central	Melksham	C400/151	LYSANDER ROAD MELKSHAM						
Central	Melksham	A3102	Sandridge Road at the rear of 11, 15 and 23 Redwing Road, Melksham	120	3900A31021/00020			recon	2019

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West	Bradford on Avon	U/C	Upper Regent Park, Bradford on Avon o/s 46	16	3900826021/00001		11	Patch	2017	2017
West	Bradford on Avon	Linked footway	French Grass, St Margarets Hill to Upper Regents Place	140	3900F82600/00065		2	Overlay	2017	2017
West	Melksham	U/C	Church Walk, Melksham	110	3900906339/00001		4	Slabs	2017	2017
West	Melksham	U/C	Forester Park Road, Melksham o/s No1	10	3900916316/00001		1	Patch	2017	2017
West	Melksham	U/C	Peppercorn Orchard, Great Hinton	360	3900905903/00001		4	Slurry Seal	2017	2017
West	Melksham	U/C	Little John Avenue, Melksham	700	3900916435/00001		5	Recon	2017	2017
West	Melksham	C398	Blackmore Road, Melksham o/s Coop 1 to 3 & 31 to 33	136	3900C398 1/00027		6	Slab/Patching	2017	2017

West	Bradford on Avon	B3107	Silver Street, Bradford on Avon in front of shops	75	3900B31071/00005			Kerbing	2017	
West	Bradford on Avon	B3107	The Street & Midlands Holt alongside recreation ground and parish hall	270	3900B31071/00047			Recon	2017	
West	Melksham	C211	The Street Broughton Gifford o/s 41 to Manor House	75	3900C211 1/00081		12	Recon	2017	
West	Melksham		Poulshot				7	Slurry Seal	2017	
West	Bradford on Avon	U/C	Tynning Road, Winsley o/s 60, 62, 85 & 87	100	3900806107/00002		5	recon	2017	



Comments made by Area Highway Engineer
Structural stability work to stabilise stream bank.
possilbe Slurry seal site
Requires kerb line adjustment

Submitted by Parish council
Repair all broken slabs along this section. Area is a conservation area.
submitted by Parish Council
submitted by Parish Council

This site could be Grip fibred provided large scale patching is carried out.
Ponding issue
Patching work around root damage.
To be included as part of the A350 improvement works,

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Patch footway to remove ponding area.
Improvement project
Blue diamond pavior footway to be relaid. Paviers to suit existing as area is within the conservation area
Patch tree root damage - on area patching list
The area may need some local patching.
Slab work out side of coop and 2 patching sites

Rotate stone kerbing through 90 ⁰ to make stronger to vehicle over runs
Site proposed as part of CATG project.



Melksham Area Board Report – 5th June 2019.

Barbecues



Barbecues are great when the sun is shining and you have friends and family to visit, but they do carry a fire risk.

- Always position the barbecue on a level site, away from wooden fencing, sheds and hedges.
- Don't place the barbecue on dry grass or vegetation.
- Use firelighters or barbecue fuel to light the coals – NEVER use petrol or paraffin.
- Keep children and pets well away from the cooking area and never leave the barbecue unattended.
- Be careful when grilling fatty foods, as the fat can cause the coals to flare up.
- Don't move the barbecue until it is completely cool, and make sure any remaining charcoal is cold before disposing of it carefully. Ideally use water to damp down the ashes.
- If using a disposable barbecue, make sure it is completely cold before disposal.
- NEVER dispose of hot barbecue ashes in plastic rubbish bins as this can easily start a fire.
- Always have a bucket of water or garden hose to hand in case a barbecue gets out of hand.
- Make sure the controls and cylinder valves of a gas barbecue are turned off before you change the cylinder, which should be done in a well ventilated area. Always check the connections for leaks.
- Store gas cylinders outside and protect them from direct sunlight and frost.
- Make sure your gas barbecue is correctly serviced and that all joints are tightened, safe and secure.
- Never use a barbecue indoors or inside a tent, as they produce potentially lethal carbon monoxide.

Heath fires and countryside safety



When you are out and about enjoying the countryside, there are some things you can do in order to protect our beautiful surroundings and keep you safe.

Large wildfires are thankfully rare but, when they do occur, they can be very serious and affect large areas of the countryside. They also take a great deal of resources to bring under control, which impacts the availability of appliances for property fires and other emergencies.

The Upton Heath fire in Dorset in 2011, for example, damaged approximately 250 acres of the heath and required the mobilisation of 30 fire engines and 11 Land Rovers.

Wildfires can ravish the local wildlife, destroying ecosystems in a matter of hours that have taken years to build up. If a wildfire encroaches upon farmland, then crops and farm buildings can be consumed, and homes that border heathland can also be at risk.

At their worst, wildfires can cause death or injury to people. A developed wildfire creates its own wind, which drives it at speeds faster than people can get out of its way.

Steps you can take to avoid starting a wildfire:

- Avoid open fires in the countryside. If you must have a fire, make sure that you're in a designated safe area.
- Put out cigarettes and other smoking materials properly before you leave your vehicle.
- Do not throw cigarette ends out of your vehicle. They could start a fire and destroy surrounding countryside.
- Don't leave bottles or glass in woodlands, as sunlight shining through the glass can cause a fire to start. Take the items home, or put them in a waste or recycling bin.

- If you see a fire in the countryside, report it immediately. Do not try to tackle a fire yourself; usually they can't be put out with a bucket of water. Please call the fire service and leave the area as soon as possible.
- Ensure that you know your location or a landmark so you can direct the fire service.

Safe and Well Visits- Home safety

The Melksham area has a dedicated Fire Service '**Safe and Well**' advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Total Incidents attended by DWFRS for Melksham Area; 01/05/19 – 30/05/19.

DWFRS have responded to 11 incidents in Melksham area between the dates above.

Melksham Fire Station Responded to a total of 13 incidents county wide in the mentioned time period. Details are listed in the table below.



Category	Incidents in Melksham	Off of Station Ground incidents	Total
False Alarm	7	0	7
Fire	1	0	1
Special Service	3	2	5
Total	11	2	13
1st Pump Availability	64.7%		

Recent Notable Incidents

None in the Melksham area for this reporting period.

Melksham attended two incidents in support of Trowbridge. An RTC which involved a motorcycle/sidecar and a lady who was trapped underneath.

Also a Hazmat incident in Semington involving fuel leaking from a pipe in to the river. The leak was isolate and the Environment Agency are aware.

Community Engagement

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person's home by appointment and discuss any safety issues in the home. We will also have a conversation about improving an individual's health and well-being.

If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Community Safety Plan

DWFRS Community Safety Plan 2017-2021 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Phil People

Station Manager, Wiltshire West. Trowbridge, Bradford, Melksham & Devizes.

Email: phil.people@dwfire.org.uk

Tel: 07787862767 / 01722 691247

www.dwfire.org.uk

May 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

Primary Care Networks

The Government announced a number of policies and incentives this year to help the health and care system meet increasing demand. General practice is at the core of these new ideas with the establishment of Primary Care Networks.

Each network will serve patient populations of around 30,000-50,000. Organisations within the network area will work closely together to give patients access to a wider range of health and care professionals, as part of community teams. This includes GPs, nurses, physios, therapists, pharmacists and social care providers – each providing care that is proactive, coordinated and accessible. With the focus on patients seeing the right health professional for their needs, GPs should have more time to spend on patients who need them the most.

To support their establishment, a Primary Care Network Development Programme will be centrally funded and locally delivered. By 2023/24, the PCN contract is expected to invest an additional £4.5bn per year, or £1.47 million per typical network covering 50,000 people.

GPs in Wiltshire have decided on 11 Primary Care Networks:

- Sarum West
- Sarum South
- Sarum North
- Devizes
- Trowbridge
- Bradford on Avon and Melksham
- Westbury and Warminster
- Chippenham including Corsham and Box
- Calne
- North Wiltshire Border Locality including Malmesbury, Tolsay, Royal Wootton Bassett, Purton and Cricklade
- East Kennet.

GPs and Practice Managers attended a meeting in mid-March to discuss the establishment of the networks and we will provide more information on the progress of the networks in the months to come.

You can find out more about Primary Care Networks on the [NHS England website](#).

New Chief Executive appointed to lead Avon and Wiltshire Mental Health Partnership NHS Trust

Avon and Wiltshire Mental Health Partnership (AWP) NHS Trust has appointed Dominic Hardisty as its new Chief Executive.

Dominic is currently the Chief Operating Officer and Deputy Chief Executive at Oxford Health NHS Foundation Trust. He will take up his role at AWP in August 2019, replacing Dr Hayley Richards, who announced her plans to retire in January and will be leaving the Trust at the end of May. Simon Truelove will fill the role of Acting Chief Executive until Dominic arrives.

Dominic brings with him 20 years as a leader, with the last 10 in the NHS, where he has worked across acute and community trusts. He has led teams to transform services across acute, community, mental health and children's/young people's pathways, as well as leading on responses to CQC inspections and formation of partnerships across primary, acute, community and social care.



The Chair of AWP, Charlotte Hitchings, said: "I am absolutely delighted to be appointing Dominic.

"He brings a wealth of relevant experience, both in mental health and strategic and operational management. Dominic made a great impression on the more than 50 staff, service users, carers and other stakeholders involved in the assessment and interview process."

Dominic said: "I am thrilled to be appointed Chief Executive of AWP. There are great things going on in the Trust and I look forward to joining and working with staff and stakeholders to ensure we build on current good work and continue to do our very best for service users, their families and carers, as well as for our staff to make AWP outstanding."

Charlotte added: "I am excited about Dominic's aspirations for the Trust and we are all very much looking forward to working with him as we continue on our drive for continuous quality improvement across our services for the benefit of the people we serve.

I'd also like to take this opportunity to thank Hayley Richards once again for her commitment, passion and hard work throughout her long career with the NHS and to wish her well in her retirement."

Dominic holds a degree from Oxford University and an MBA from Harvard Business School and is currently training to be a Health Care Assistant (HCA).

In another new appointment, Consultant Psychiatrist, Dr Sarah Constantine has joined AWP as the new Medical Director, starting in the role on 16 April 2019.

Governing Body meeting

Our next Governing Body meeting is on 28 May 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

Community Cash Fund winners announced

Five projects that aim to boost the health and wellbeing of people in Wiltshire have been awarded a grant from Healthwatch Wiltshire's Community Cash Fund.

The scheme, which was launched in early March, attracted 41 applications to apply for funds of up to £2,000.

As well as encouraging healthier lifestyles, the five successful projects will also provide a way for Healthwatch Wiltshire to get more feedback on local services from people it might not otherwise hear from.

Manager Stacey Plumb said: "Thank you to everyone who applied to the Community Cash Fund. We were delighted to receive such a high number of applications and it was a really tough job deciding who should receive funding.

"We're really excited to be supporting these incredibly worthwhile projects and are looking forward to following their progress in the months ahead."

And the winners are...

Anybody Can Cook, who want to run healthy eating courses for families on a low income at children's centres in Chippenham and Corsham. Their vision is to promote health equality across communities.

Pound Arts Centre and Rewired Counselling, who are hosting SPARK, a two-day health and wellbeing event in Corsham on 12 and 13 July. The first day is aimed at Year 9 students and focuses on sleep, stress, body, food and confidence, while the second day is open to all and includes a variety of speakers and a marketplace of groups and services.



Community Cash Fund

Rowden Hill Surgery, who are looking to start a choir for patients with respiratory conditions who attend the Rowden, Lodge and Hathaway surgeries in Chippenham. Singing regularly is thought to have a positive effect on the quality of life of someone with a lung condition, and sessions would be open to both patients and their carers.

Wiltshire People 1st, who are launching their Happy Hearts Dance Group for adults with learning disabilities and/or autism. The sessions will promote a healthy lifestyle through conversation, cooking and dance activities.

Wiltshire Wildlife Trust, for their Wellbeing at the Orchard project, which is aimed at people who are experiencing mental health issues. The project, based at Roundway Orchard in Devizes, features eight weeks of outdoor activities including conservation, wild cooking and nature-based craft. Designed to help improve mental wellbeing, the project also provides skills and knowledge on managing an orchard.

Keep up-to-date with the projects at:
www.healthwatchwiltshire.co.uk/community-cash-fund

Melksham Men's Shed



Area Board Projects and Councillor Led Initiatives Application Form 2019/2020

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Melksham		
Your Name	Councillor Jon Hubbard		
Contact number	07876 611388	e-mail	Jon.hubbard@wiltshire.gov.uk

2. The project

Project Title/Name	Contact the Elderly – Boat Trip		
Please tell us about the project /activity you want to organise/deliver and why?	<p>Contact the Elderly is a charity for older people who are socially excluded as they are unable to leave the house without help. This means they spend lots of time alone and isolated.</p> <p>There is a monthly Tea Party organised by Martin Elson where a group of volunteers pick up a group of elderly people and take them to a volunteer's home who has organised an afternoon tea for them. It is a time for socialisation, chat and company.</p> <p>I would like to organise a Boat Trip for the elderly people and volunteers on the canal to show appreciation for the good work the group of volunteers are doing and a chance for the older people to experience something different which they would not be able to do on a day to day basis.</p>		
<i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>			
Where is this project taking place?	Canal Boat from Devizes Wharf		
When will the project take place?	18/08/2019		
What evidence is there that this project/activity needs to take place/be funded by the area board?	It will give a fantastic opportunity for the older person to experience a canal boat trip which they would perhaps not be able to afford otherwise and at a local level the charity does not have any funds to deliver this.		

How will the local community benefit?	As above		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	This links into the Melksham being an age friendly town initiative.		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	This links into the Melksham being an age friendly town initiative.		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	No		
What is the desired outcome/s of this project? To enable the older person to experience something they would not normally be able to access			
Who will be responsible for managing this project? Martin Elson – Organiser of local contact the elderly tea parties			
3. Funding			
What will be the total cost of the project?	£ 300		
How much funding are you applying for? Please note that only capital funding is available	£300		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
		0	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Payment to be made via Melksham Town Council		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Jon Hubbard		Date: 23/05/19	
Position in organisation: Wiltshire Councillor			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Report to	Melksham
Date of Meeting	05/06/2019
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Melksham Area Board.

Application	Grant Amount
Applicant: Youth Adventure Trust Project Title: Vulnerable Young People from Melksham 2019 Activity Days	£994.20

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2019/20 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2019/2020.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community-based projects and schemes.

3. The applications

Applicant: Youth Adventure Trust Project Title: Vulnerable Young People from Melksham 2019 Activity Days	Amount Requested from Area Board: £994.20	
This application meets grant criteria 2019/20.		
Project Summary: We would value your support to help 6 young people from Melksham as they take part in their Activity Days on the programme. The Youth Adventure Trust gives vulnerable and disadvantaged young people aged 11-14 from Wiltshire and Swindon the opportunity to transform their lives by giving them access to adventure experiences which challenge them and enable them to learn in an outdoor environment. The programme lasts three academic years and allows these young people to experience success, learn to go beyond their own expectations and grow in confidence through a combination of three		

residential outdoor adventure camps, one Explore Day, three Activity Days and four Pathway Days.

The programme is designed to build their self-confidence and self-esteem and emphasises the importance of teamwork, communication, social skills and resilience. These important life skills are the building blocks that help them develop aspiration and grow into individuals who are able to unlock their potential and make a positive contribution to their local communities and society as a whole.

The young people who participate in the Youth Adventure Programme come to us from a variety of deprived backgrounds, but all are severely disadvantaged in terms of educational attainment, life skills and future prospects and are particularly prone to risks such as youth offending, substance misuse and other risky behaviour. We aim to help young people like these escape this cycle of disadvantage. We take them at a key transitional stage of their educational and social development, aged 11, and inspire them to learn and achieve.

There are many reasons why a young person might be referred to us:

- Being a victim of neglect or abuse
- Coming from a chaotic or challenging home life i.e. acrimonious divorce, parent in prison etc.
- Lack of attention at home manifesting in issues such as attention seeking/challenging behaviour or concerns for mental wellbeing
- Coming from a significantly disadvantaged family
- Having suffered a family bereavement
- Having a significantly unwell family member
- Is on a Child Protection Plan
- Is a Looked After Child (i.e. in the care of Social Services)
- Has a caring role for a family member in the home
- Has a medical condition which is impacting on their behaviour, mental wellbeing, confidence, resilience etc, such as on the Asperger's/Autism spectrum, ADHD, dyslexia.

However, this is not an exhaustive list and can't tell you the full picture. Looking beyond this list there is a personal story of a young person who needs a little support to really make a difference to their life.

Activity Days

The Activity Days are held in the winter months and crucially provide continuity throughout these months when the camps aren't running. The children catch up with others in their group and it enables the staff and volunteer mentors to re-engage with the children and monitor their development. They continue to complete their Personal Records of Achievement which they fill in throughout the three-year programme.

There are three Activity Days which are all completely free of charge to every young person who participates. They are provided with transport to the venue and have a fully trained activity provider in charge of the day's activity. The days include art, drama and music workshops held in Melksham youth centre and other local Wiltshire venues. Additionally, Woodland Survival and GPS Challenge.

Days are held in Savernake Forest in Marlborough and Brokerswood in Westbury. The GPS day has proved very popular and a successful way for the children to team build and communicate. It involves the young people taking part in hide and seek/ man hunt games and a 'Road to Survival' mission, where they use GPS tracking devices to locate each other. Using two Android apps (orienteering and treasure hunt), players attempt to complete as many challenges as possible within a designated time frame. This game is a mixture of orienteering, geocaching, treasure hunting and team building challenges. Teams use the orienteering app

to find the locations and the treasure hunt app for instructions on how to complete each challenge, providing photo evidence and earning points.

Each child attends three Activity Days. All activities are designed to challenge the young people to reach personal goals, build confidence and self-esteem, and develop resilience and aspiration. We encourage resilience and give them practice in making appropriate decisions, setting personal goals, perseverance and overcoming obstacles. We have 240 disadvantaged young people participate on the programme every year and in the past 26 years we have helped over 3,900 vulnerable and disadvantaged young people across the whole programme. In 2019 we will be introducing a new stream of young people to participate on the programme allowing 280 children to benefit every year.

We would value your support for **6 young people taken from Melksham Oak school** to participate in their Activity Days.

Local Needs Addressed

Significant areas of Wiltshire are in the 5 most deprived in England. Chippenham Hardens suffers particular deprivation, along with Salisbury Bemerton, Devizes North, Amesbury East, Trowbridge Adcroft and Trowbridge Park. The deprivation in urban areas is clearly visible especially in the market towns. This contrasts sharply with the hidden deprivation in the county's rural areas where there are high levels of poverty and very limited access to transport and services. We take children from these areas. Some of the children we take do not even turn up to school a lot of the time and are increasingly disengaged with education, but they will make the effort to regularly attend our 3- year programme turning their lives around in the process and becoming more confident and aspirational.

Schools find it hard to offer their young people the sorts of opportunities we can due to cost and risk, but the Youth Adventure Trust is in a unique position being able to help disadvantaged children suffering from the effects of both rural and urban deprivation.

Disadvantaged young people are at particular risk of becoming NEETS (not in education, employment or training) and the employability of young people remains both a local and national priority. In Wiltshire the NEET figure is 4% with 4.9% destination unknown. Being NEET is associated with negative outcomes later in life, including unemployment, reduced earnings, poor health and depression. These outcomes have a cost for both the individual and the economy. The Princes Trust Macquarie Youth Index shows NEETS are significantly less happy across all areas of their lives with increased mental health problems due to unemployment. The Index reports that 37% of NEETS lack a sense of identity, 34% feel isolated all or most of the time and more than 1 in 4 claim they do not have a positive role model.

The Youth Adventure Programme is ideally placed to help deter our young people from becoming NEETS. Long term and early intervention are key to our success. Not only do we increase the young people's confidence and self-esteem and improve their communication and leadership skills, but we offer them alternative, positive pathways, working with positive role models and mentors, encouraging resilience and raising their aspiration. Our young people apply the skills the programme gives them within their school and home environments, enabling them to make constructive changes in their lives and aspire to a more optimistic future. Referral agencies tell us that we deliver life-changing results for many children who have not reached their full potential with other forms of intervention and support.

How many do we reach and who will benefit?

From 2019, we will be helping **280 young people per year** and for this programme we are asking for your help to fund **6 children from Melksham**. The main group of beneficiaries are the young people, with additional benefits also experienced by their families, communities and schools:

1) 280 young people per year benefit, with increases in self-confidence and self-esteem, improved behaviour at home and school, improved engagement at school and increased resilience and aspiration.

2) Families benefit, with improved communication and better behaviour at home, improving family cohesion.

3) Schools benefit with improved school work and behaviour. Teachers tell us that the improved behaviour of one participant impacts on their class at school, resulting in the behaviour of that whole class improving.

"It turned Daniel around from a boy at risk of permanent exclusion to a boy thoroughly engaged in his schoolwork who is now a pleasure to teach" (Headmaster, Kingsdown School, Warminster)

4) The lives and environments of local communities benefit, as the young people become more engaged and responsible, make better friendship choices and become less likely to become involved in petty crime and anti-social behaviour.

5) The programme benefits our volunteers, who derive satisfaction and personal growth from their time as mentors to the young people.

"I have no doubt if it wasn't for the YAT with the support, guidance, challenges and team work skills he has gained over the past 2 years, Paul would not have the confidence to make the choices he is now making. Paul has not only grown in confidence with the physical challenges in life but has turned around his life at school recently receiving an award for Resilience and Success"
(Parent)

Children living in poverty and those with complex needs are much more likely to develop mental illness and people living in a deprived community are 6 times more likely to have had no previous experience of outdoor activity than in more affluent wards. Additionally, early exposure to outdoor activities can make a lasting impression. More people who are introduced to outdoors activities as children and adolescents grow up to choose an active outdoors lifestyle. (*Sport England Getting Active Outdoors, 2015*).

We deliver a sustained, long-term impact and early intervention programme that is a valuable pathway process onto other youth organisations within Wiltshire and Swindon. Before joining the Youth Adventure Programme, many of our beneficiaries didn't have the confidence to join sports clubs, drama groups, cadets or the Duke of Edinburgh scheme for example. Our programme equips them with the skills and resilience they need to face their challenges in a much more positive way and to explore new possibilities and try new experiences in the form of complementary youth services within their communities and our new bursary scheme further enables this. So, although, we cannot help ALL the disadvantaged young people in Wiltshire, we are reaching a substantial proportion and providing them with the opportunities and skills they need to become engaged within their communities and society through a more intensive, integrated experience, as recommended by many highly respected research bodies.

Comments of Community Engagement Manager: This is an application to the youth revenue budget requesting a contribution of £994 towards total project costs of £ 13,256. No match funding is required.

Report Author:

Peter Dunford, Melksham Area Board

01225 713060

Grant Applications for Melksham on 05/06/2019

ID	Grant Type	Project Title	Applicant	Amount Required
701	Youth	Vulnerable Young People from Melksham 2019 Activity Days	Youth Adventure Trust	£994.20

Submitted: 13/05/2019 14:10:04

ID: 701

Current Status: Application Appraisal

To be considered at this meeting:

05/06/2019

1. Which type of grant are you applying for?

Youth

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

N/A

5. Project title?

Vulnerable Young People from Melksham 2019 Activity Days

6. Project summary:

The Youth Adventure Trust works with disadvantaged young people aged 11-14 from Wiltshire and Swindon. The programme lasts three academic years and uses the Power of the Outdoors to transform their lives. It consists of three outdoor residential camps one Explore Day three Activity Days and four Pathway Days. Our Activity Days are held in the second year of the programme. They provide the young people with a chance to learn and improve skills such as art drama fishing and bush-craft skills. We would like support for 6 children from Melksham on the programmes Activity Days in 2019/2020.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Informal education
 Youth work/development
 Sport/Leisure
 Residential
 Volunteering
 Health

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

12/2018

Total Income:

£1007484.00

Total Expenditure:

£952503.00

Surplus/Deficit for the year:

£54981.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£251000.00

Why can't you fund this project from your reserves:

The Boards required target level of reserves is equivalent to six months operational expenditure. This is to ensure that we can continue to give the young people on the programme the chance to finish their current year of activities if the worst-case scenario occurred.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£13256.00		
Total required from Area Board		£994.20		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
6 x Creative Days (2 x Feb € 1 day per stream, 2 x April, 2 x October)	1982.00	Doyly Carte	yes	3000.00
6 x Adventure days (2 x Feb 1 day per stream, 2 x April, 2 x October)	2225.00	Younite Foundation	yes	1000.00
6 x Team challenge days 2 x Feb 1 day	2144.00	Chippenham LYN		1988.40

per stream 2 x April 2 x October			
Venue hire Feb April October	523.00	Trowbridge LYN	1988.40
Transport x 18 days	3377.00	Melksham LYN	994.20
Certificates x 80 at 1 per YP	80.00		
Supplies	25.00		
Staff travel expenses (3 staff at £15 per day x 18 days)	810.00		
Volunteer travel and food expenses (3 volunteers per day at £15 per day x 18 days)			
Overheads/Insurance	1280.00		
Total	£13256.00		£8971.00

11. Have you or do you intend to apply for a grant from another area board within this financial year?
Yes

12. If so, which Area Boards?
Chippenham
Melksham
Trowbridge

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:
I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...
yes The information on this form is correct, that any award received will be spent on the activities specified.

Vulnerable Young People from Melksham – 2019 Activity Days

2. Project summary: (100 words)

The Youth Adventure Trust works with disadvantaged young people aged 11-14 from Wiltshire and Swindon. The programme lasts three academic years and uses the 'Power of the Outdoors' to transform their lives. It consists of three outdoor residential camps, one Explore Day, three Activity Days and four Pathway Days.

Our Activity Days are held in the second year of the programme. They provide the young people with a chance to learn and improve skills such as art, drama, fishing and bush-craft skills. We would like support for 12 children from Chippenham on the programme's Activity Days in 2019/2020.

3. Amount of funding required:

£1001 - £5000

4. Which Area Board are you applying to? Not sure? [-check on a map](#)

Melksham

5. What is the Post Code of where the project is taking place?(If the application is for something that will move around to different locations please insert the post code for where it will be based for the majority of the time.)

SN12 7NY

6. Please tell us which theme(s) your project supports:

- Informal education
- Youth work/development
- Sport/Leisure
- Residential
- Arts/Culture
- Employment or training
- 1:1/group work
- Community Project
- Community Safety
- Volunteering
- Environment
- Health
- Other

If Other (please specify)

7. About your project

Please tell us about your project (a strong application will address all of the following):

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?

- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will ensure your project is inclusive?
- How will you work with other community partners?

We would value your support to help **6 young people from Melksham** as they take part in their Activity Days on the programme.

The Youth Adventure Trust gives vulnerable and disadvantaged young people aged 11-14 from Wiltshire and Swindon the opportunity to transform their lives by giving them access to adventure experiences which challenge them and enable them to learn in an outdoor environment. The programme lasts three academic years and allows these young people to experience success, learn to go beyond their own expectations and grow in confidence through a combination of three residential outdoor adventure camps, one Explore Day, three Activity Days and four Pathway Days.

The programme is designed to build their self-confidence and self-esteem and emphasises the importance of teamwork, communication, social skills and resilience. These important life skills are the building blocks that help them develop aspiration and grow into individuals who are able to unlock their potential and make a positive contribution to their local communities and society as a whole.

The young people who participate in the Youth Adventure Programme come to us from a variety of deprived backgrounds, but all are severely disadvantaged in terms of educational attainment, life skills and future prospects and are particularly prone to risks such as youth offending, substance misuse and other risky behaviour. We aim to help young people like these escape this cycle of disadvantage. We take them at a key transitional stage of their educational and social development, aged 11, and inspire them to learn and achieve.

There are many reasons why a young person might be referred to us:

- Being a victim of neglect or abuse
- Coming from a chaotic or challenging home life i.e. acrimonious divorce, parent in prison etc.
- Lack of attention at home manifesting in issues such as attention seeking/challenging behaviour or concerns for mental wellbeing
- Coming from a significantly disadvantaged family
- Having suffered a family bereavement
- Having a significantly unwell family member
- Is on a Child Protection Plan
- Is a Looked After Child (i.e. in the care of Social Services)
- Has a caring role for a family member in the home
- Has a medical condition which is impacting on their behaviour, mental wellbeing, confidence, resilience etc, such as on the Asperger's/Autism spectrum, ADHD, dyslexia.

However, this is not an exhaustive list and can't tell you the full picture. Looking beyond this list there is a personal story of a young person who needs a little support to really make a difference to their life.

Activity Days

The Activity Days are held in the winter months and crucially provide continuity throughout these months when the camps aren't running. The children catch up with others in their group and it

enables the staff and volunteer mentors to re-engage with the children and monitor their development. They continue to complete their Personal Records of Achievement which they fill in throughout the three-year programme.

There are three Activity Days which are all completely free of charge to every young person who participates. They are provided with transport to the venue and have a fully trained activity provider in charge of the day's activity. The days include art, drama and music workshops held in Melksham youth centre and other local Wiltshire venues. Additionally, Woodland Survival and GPS Challenge Days are held in Savernake Forest in Marlborough and Brokerswood in Westbury. The GPS day has proved very popular and a successful way for the children to team build and communicate. It involves the young people taking part in hide and seek/ man hunt games and a 'Road to Survival' mission, where they use GPS tracking devices to locate each other. Using two Android apps (orienteeing and treasure hunt), players attempt to complete as many challenges as possible within a designated time frame. This game is a mixture of orienteeing, geocaching, treasure hunting and team building challenges. Teams use the orienteeing app to find the locations and the treasure hunt app for instructions on how to complete each challenge, providing photo evidence and earning points.

Each child attends three Activity Days. All activities are designed to challenge the young people to reach personal goals, build confidence and self-esteem, and develop resilience and aspiration. We encourage resilience and give them practice in making appropriate decisions, setting personal goals, perseverance and overcoming obstacles.

We have 240 disadvantaged young people participate on the programme every year and in the past 26 years we have helped over 3,900 vulnerable and disadvantaged young people across the whole programme. In 2019 we will be introducing a new stream of young people to participate on the programme allowing 280 children to benefit every year.

We would value your support for **6 young people taken from Melksham Oak school** to participate in their Activity Days

Local Needs Addressed

Significant areas of Wiltshire are in the 5 most deprived in England. Chippenham Hardens suffers particular deprivation, along with Salisbury Bemerton, Devizes North, Amesbury East, Trowbridge Adcroft and Trowbridge Park. The deprivation in urban areas is clearly visible especially in the market towns. This contrasts sharply with the hidden deprivation in the county's rural areas where there are high levels of poverty and very limited access to transport and services. We take children from these areas. Some of the children we take do not even turn up to school a lot of the time and are increasingly disengaged with education, but they will make the effort to regularly attend our 3-year programme turning their lives around in the process and becoming more confident and aspirational.

Schools find it hard to offer their young people the sorts of opportunities we can due to cost and risk, but the Youth Adventure Trust is in a unique position being able to help disadvantaged children suffering from the effects of both rural and urban deprivation.

Disadvantaged young people are at particular risk of becoming NEETS (not in education, employment or training) and the employability of young people remains both a local and national priority. In Wiltshire the NEET figure is 4% with 4.9% destination unknown.

Being NEET is associated with negative outcomes later in life, including unemployment, reduced earnings, poor health and depression. These outcomes have a cost for both the individual and the economy. The Princes Trust Macquarie Youth Index shows NEETS are significantly less happy across all areas of their lives with increased mental health problems due to unemployment. The Index reports that 37% of NEETS lack a sense of identity, 34% feel isolated all or most of the time and more than 1 in 4 claim they do not have a positive role model.

The Youth Adventure Programme is ideally placed to help deter our young people from becoming NEETS. Long term and early intervention are key to our success. Not only do we increase the young people's confidence and self-esteem and improve their communication and leadership skills, but we offer them alternative, positive pathways, working with positive role models and mentors, encouraging resilience and raising their aspiration.

Our young people apply the skills the programme gives them within their school and home environments, enabling them to make constructive changes in their lives and aspire to a more optimistic future. Referral agencies tell us that we deliver life-changing results for many children who have not reached their full potential with other forms of intervention and support.

How are the young people involved?

We regularly review our provision and that of others to meet the changing local picture and we regularly collate feedback from the young people, their families, teachers and other referral agencies to allow us to make improvements to the service we offer the young people. We meet each young person before, during and after each year of the programme, to set targets, review progress and obtain feedback. In 2011 we undertook a major review consulting with the young people, as well as with parents, referral agencies and volunteers. This consultation took the form of questionnaires, focus groups and interviews and led to systematic change with the young people helping to introduce the Pathway Days at age 14.

Following recent feedback from the young people participating on the programme we have added an extra Pathway Day and have developed a Mentoring and Bursary Scheme for the 14-year olds as they come to the end of their time with us.

Inclusion

Close links with referral agencies and the Wiltshire Intelligence Network ensure we reach the children most in need. We work with many schools in the above mentioned deprived areas going into them to meet with teachers, heads of year and pastoral staff in the first instance where the teachers and social workers recommend a selection of children who would benefit from the Youth Adventure Programme, those who would benefit from the challenges we set in a supportive environment with the goals of increased confidence and self-esteem better communication and independence and improved resilience and aspiration. We then hold informal presentations with the children where the Operations team volunteers and past participants meet the children talk to them about the programme and show them videos we have of camps and activity days. We can allay any fears they may have about leaving home and mixing with other children from different schools and areas of the county.

This year we will be taking our new additional stream of 40 young people, allowing us to work with **68% of schools in Wiltshire** and 50% of Swindon schools.

We aim to further engage these additional 40 young people on the Give Back days (one of the

Pathway Days) when they reach their final year with us and aim for them to consistently, reliably and positively engage with the volunteering aspect of their time with us.

*“Youth Adventure Trust are reaching the young people that we can’t reach”
(Chippenham Council Locality Youth Facilitator, Richard King)*

How many do we reach and who will benefit?

From 2019, we will be helping **280 young people per year** and for this programme we are asking for your help to fund **6 children from Melksham**.

The main group of beneficiaries are the young people, with additional benefits also experienced by their families, communities and schools.

1) 280 young people per year benefit, with increases in self-confidence and self-esteem, improved behaviour at home and school, improved engagement at school and increased resilience and aspiration. Specifically, 12 Chippenham children will benefit from the Activity Days in 2019/20.

2) Families benefit, with improved communication and better behaviour at home, improving family cohesion.

3) Schools benefit with improved school work and behaviour. Teachers tell us that the improved behaviour of one participant impacts on their class at school, resulting in the behaviour of that whole class improving.

“It turned Daniel around from a boy at risk of permanent exclusion to a boy thoroughly engaged in his schoolwork who is now a pleasure to teach”

(Headmaster, Kingsdown School, Warminster)

4) The lives and environments of local communities benefit, as the young people become more engaged and responsible, make better friendship choices and become less likely to become involved in petty crime and anti-social behaviour.

5) The programme benefits our volunteers, who derive satisfaction and personal growth from their time as mentors to the young people.

*“I have no doubt if it wasn't for the YAT with the support, guidance, challenges and team work skills he has gained over the past 2 years, Paul would not have the confidence to make the choices he is now making. Paul has not only grown in confidence with the physical challenges in life but has turned around his life at school recently receiving an award for Resilience and Success”
(Parent)*

Children living in poverty and those with complex needs are much more likely to develop mental illness and people living in a deprived community are 6 times more likely to have had no previous experience of outdoor activity than in more affluent wards. Additionally, early exposure to outdoor activities can make a lasting impression. More people who are introduced to outdoors activities as children and adolescents grow up to choose an active outdoors lifestyle. *(Sport England Getting Active Outdoors, 2015).*

We deliver a sustained, long-term impact and early intervention programme that is a valuable pathway process onto other youth organisations within Wiltshire and Swindon. Before joining the

Youth Adventure Programme, many of our beneficiaries didn't have the confidence to join sports clubs, drama groups, cadets or the Duke of Edinburgh scheme for example. Our programme equips them with the skills and resilience they need to face their challenges in a much more positive way and to explore new possibilities and try new experiences in the form of complementary youth services within their communities and our new bursary scheme further enables this.

So, although, we cannot help ALL the disadvantaged young people in Wiltshire, we are reaching a substantial proportion and providing them with the opportunities and skills they need to become engaged within their communities and society through a more intensive, integrated experience, as recommended by many highly respected research bodies.

Volunteers

We have 200 fully trained volunteers from a range of backgrounds. The use of volunteers is not just cost-effective. They are the backbone of our organisation and are the positive role models our young people look up to and learn from. Their dedication, hard work, energy and enthusiasm of our volunteers ensures that we can make a lasting difference to the lives of vulnerable young people. Many of these young people find it hard to believe that the people they work with are giving up their time for free.

All volunteers undertake the challenging activities alongside the young people, sharing experiences such as caving and canoeing. This creates a strong bond and trust. It is the positive support and encouragement of the volunteers that facilitate the changes in our young people. They provide the positive mentorship these disadvantaged young people need.

The young people have very positive things to say about the volunteers when asked what was the best thing about the programme:

“The volunteers have been one of the best things. They helped me.” “Making new friends and spending time with the adult leaders.” “Having a good time and having a laugh with the leaders.” “Meeting new friends and having the leaders as adult friends.”

Partnerships

We work with a representative from Wiltshire Young People's Support Services on an advisory basis and we work with local youth organisations such as Duke of Edinburgh Scheme, Cadets, Scouts, Prince's trust etc on our Pathway Days in the final year of the programme. In addition, we have recently completed research into other youth organisations and activities in the local area, their provision and how we can work together to plug any gaps. We are hoping that this will help to cement some of the working relationships we have already formed and also create new ones.

“The Youth Adventure Trust gives young people such an amazing array of experiences... They develop skills in team-building, empathy and resilience amongst many others. Skills that will help them deal better with the challenges they face in their day-to-day lives.”
(Teacher)

8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following):

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

Child Protection: We have child protection policy available on request. The volunteers receive Child Protection training on their training weekend and they are all sent an updated safeguarding policy annually. The staff receive Child Protection training every 2 years and are updated annually.

The policies and training are provided by Safe Network (safenetwork.org.uk) and they keep us up to date with any changes which are then disseminated to staff and volunteers.

Safeguarding the Young People

We safeguard them at all times in a variety of ways. For example, they have 2 adults with them at all times, there is no solo working at all. Adults are not allowed in tents on camp unaccompanied. Adults do not go in the toilets or showers on camp when the young people are in them. The children apply their own suncream etc.

ALL operations staff and volunteers who are in direct contact with the young people receive Safeguarding Children and Young People training. Any management and fundraising staff and visitors who visit the programme at any time are chaperoned by staff or volunteers for the duration of the visit. Staff and volunteers are given safeguarding training within their first month of joining before they work with the young people. Staff refresh it every 2 years and update their knowledge on an ongoing basis through the NSPCC and DBS websites. Volunteers receive it annually at the training weekend. If we had a child protection concern our Operations Director would refer it to Social Services

Disclosure and Barring Service. Staff and Volunteers DBS checks are repeated every 3 years. We hold a central record of these and details of references.

Our Director of Operations, Tessa Woodrow is ultimately responsible for all safeguarding.

Online Policies: Web based technology risks. The Youth Adventure Trust has no Facebook page and we have no forum for the children to communicate online. Staff and volunteers are not permitted to 'friend' the young people on Facebook or other social media and vice versa. Our Twitter feed is monitored by 3 key staff and they receive notifications when something is posted they can remove or shut down anything inappropriate that a young person may post.

No smartphones, tablets etc are permitted on camp, activity days or pathway days.

9. Monitoring your project

How will you know if your project has been successful?

We regularly collect information to measure impact and assess feedback. We meet each young person before, during and after each year of the 3-year programme to set targets, review progress

and obtain feedback. We meet parents/carers, teachers and referral agencies at least twice a year for the same purpose. Our young people continually complete a 'Personal Record of Achievement' where they record their personal goals, aspirations and achievements.

We use the Impact Measurement Tool, MTQ48 which provides data to demonstrate the impact the Youth Adventure Programme is having and also provides data to **help support the young people**. The results of the measurements are directly fed back to the young people and play a part in their development on the programme.

MTQ48 measures 'mental toughness' including character, resilience and grit. The four key components of Mental Toughness are the 4 Cs – **Control, Commitment, Challenge and Confidence**. MTQ48 assesses Mental Toughness in terms of these 4 Cs and measures the young people through a unique 48 item high-quality psychometric measure. The Measure demonstrates the distance the young people have travelled. We translate the measurement information and feed it back to the young people to help them set aims as they move through the programme. The young people complete their first set of questions before their first camp. They are then measured again halfway through the programme and at the very end of their programme, at the final Pathway Day. Using the MTQ48 measurements along with our existing feedback we have a clear indication of the impact of the programme on the young people.

Because we are the only organisation in the area undertaking such an innovative and long-term programme it is of value to other youth organisations to learn from our work. The Wiltshire Community Foundation have committed to helping us disseminate any of our key data, allowing local groups to learn from us. We also disseminate our findings to youth providers we work with, such as the D of E, Scouts, Cadets etc.

We have received some very positive and encouraging feedback from our young people, who tell us that they thoroughly enjoy the programme and that they make real progress with the personal aims and challenges that we set them. The statistics show that:

- 88% of participants feel more confident
- 94% trust others more
- 88% feel better at teamwork
- 100% feel better at managing their emotions
- 100% feel able to communicate
- 100% would recommend the Youth Adventure Programme.

BUDGET:

It costs **£165.70** per child to attend their 3 Activity Days (18 Activity Days in total for 2 streams

1) Your Organisations Finance:

Your Latest Accounts:
Date: December 2018

Total Income:
1,007,484

Total Expenditure:
952,503

Surplus/Deficit for the year:
£54,981

Free reserve currently held:
Total Reserves £251,000

Why can't you fund this project from your reserves?

The Boards required target level of reserves is equivalent to six months operational expenditure. This is to ensure that we can continue to give the young people on the programme the chance to finish their current year of activities if the worst case scenario occurred.

10b) Project Finance:

Part One:

Total Project Cost	13256	Please enter the money format with pence but no pound sign or comma or p. Eg 15000.00
Total required by the Area Board	994.20 It costs £165.70 per child to attend their 3 Activity Days (18 Activity Days in total for 2 streams) £165.70 x 6 = £994.20	

Part Two: Please itemise your project expenditure and project income

Quick Tips:

- 1) List **ALL** expenditure in a format eg. Materials 10.00; Tools 5.00 etc
- 2) List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 etc
- 3) Please enter in money format **with pence** but no pound signs or commas or p. EG 15000.00
- 4) If your organisation reclaims VAT exclude VAT expenditure
- 5) Please ensure you **TOTAL** both columns correctly
 - Expenditure column should equal Total project cost in Part One.
 - Income column should equal Total project cost **minus** Total required from the Area Board
- 6) Here is an example layout, including how to display in kind contributions:

Itemised Expenditure Eg. Materials	£	Itemised Incomes EG. Our reserves	£	Tick if Income confirmed
6 x Creative Days (2 x Feb – 1 day per stream, 2 x April, 2 x October)	£1,982	D'oily Carte	3000	Yes
6 x Adventure days (2 x Feb – 1 day per stream, 2 x April, 2 x October)	£2,225	Younite Foundation	1000	Yes
6 x Team challenge days (2 x Feb – 1 day per stream, 2 x April, 2 x October) = £2144	£2144	Chippenham LYN	1988.40	
Venue hire (Feb, April, October)	£523	Trowbridge LYN	1988.40	
Transport x 18 days	£3,377	Melksham LYN	994.20	
Certificates x 80 at £1 per YP	£80			
Supplies	£25			
Staff travel expenses (3 staff at £15 per day x 18 days)	£810			
Volunteer travel and food expenses (3 volunteers per day at £15 per day x 18 days)	£810			
Overheads/Insurance	£1,280			
Total	£13,256	Total	£4285	

(Please ensure you total these columns even if values are 0.00)

11) Have you or do you intend to apply for a grant for this project from another area board within this financial year?

YES	x	NO	
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12) Tick all the Area Boards to which you are intending to apply, including this one (you can apply to a maximum of 3 Area Boards for the same project in a financial year:

	Amesbury
	Bradford-on-Avon
	Caine
x	Chippenham
	Corsham
	Devizes
	Malmesbury
	Marlborough
x	Melksham
	Pewsey
	Salisbury
	Southern Wiltshire
	South West Wiltshire
	Tidworth
x	Trowbridge
	Warminster
	Westbury
	Royal Wootton Bassett & Cricklade

13) DECLARATION

Supporting information – Please confirm that the following documents will be available to inspect upon request (You **DO NOT** need to send these documents to us):

DO you have the following (Please tick any that apply):

x	Child Protection Policy
x	Safeguarding Children
x	Procedures for dealing with an allegation against a member of staff or a volunteer
x	Complaints Procedure
x	Public Liability Insurance
x	Health & Safety
x	Whistle Blowing Policy
x	Internet Use Policy
x	Constitution
x	Annual Accounts
	Business / Project Plan (for projects where total project cost is over £50,000)

Legal Declaration (required field)

<input checked="" type="checkbox"/>	The information on this form is correct, that any award received will be spent on the activities specified
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Office Based interaction after bid submitted:

- 14) CAM Managed Fields
- 15) Electoral Divisions (Trowbridge)
- 16) To be considered at the meeting: (Date of the next AB in Trowbridge – Listed)
- 17) Office recommendations
- 18) Current Internal Notes
- 19) Add additional WC notes to help progression of this call(will be time stamped automatically)
- 20) Current External Case Notes
- 21) Add case notes
- 22) Current statue is funds transferred, so allowed options are: (information given below)

It costs **£165.70 per child to attend their 3 Activity Days (18 Activity Days in total for 2 streams)**

6 x Creative Days (2 x Feb – 1 day per stream, 2 x April, 2 x October) = £1,982
6 x Adventure days (2 x Feb – 1 day per stream, 2 x April, 2 x October) = £2,225
6 x Team challenge days (2 x Feb – 1 day per stream, 2 x April, 2 x October) = £2144
Venue hire (Feb, April, October) = £523
Transport x 18 days = £3,377
Certificates x 80 at £1 per YP = £80
Supplies = £25
Staff travel expenses (3 staff at £15 per day x 18 days) = £810
Volunteer travel and food expenses (3 volunteers per day at £15 per day x 18 days) = £810
Overheads/Insurance £1,280

Total cost = £13,256 (/80 = £165.70)

6 Melksham YP = £994.20